

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED  
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**RELATING TO TWO CENTERS FOR DISEASE CONTROL AND PREVENTION (CDC) GRANTS TO APPROVE THE ACCEPTANCE OF FUNDS UPON AWARD IN AN AMOUNT UP TO \$3,093,451.00 FROM THE CDC, OFFICE OF GRANTS SERVICES, FOR THE IMMUNIZATION AND VACCINES FOR CHILDREN PROGRAM FOR THE PERIOD OF JULY 1, 2024 THROUGH JUNE 30, 2025 AND AUTHORIZING A BUDGET AND EXISTING PERSONNEL COMPLEMENT , AND APPROVING THE ADDITION OF ONE POSITION TO THE PERSONNEL COMPLEMENT FOR THE CDC STRENGTHENING U.S. PUBLIC HEALTH INFRASTRUCTURE, WORKFORCE, AND DATA SYSTEMS GRANT.**

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**WHEREAS**, the City of San Antonio Metropolitan Health District (Metro Health), administers the Immunizations and Vaccines for Children Program (Program), funded by the Centers for Disease Control and Prevention (CDC); and

**WHEREAS**, the Program works to reduce illnesses by maximizing the number of children immunized against vaccine preventable diseases, such as measles, rubella, mumps, diphtheria, pertussis, tetanus, polio, Haemophilus influenza type b, varicella, pneumonia, hepatitis A & B, rotavirus, human papillomavirus (HPV), influenza, and meningitis; and

**WHEREAS**, the Program has two components: the Vaccines for Children (VFC) Program and the 317 Immunization Program (Section 317 Program); and

**WHEREAS**, for over 20 years, Metro Health has received funding from the CDC to administer the Immunizations and Vaccines for Children Program; and

**WHEREAS**, most recently, on January 25, 2024, City Council authorized Ordinance 2024-01-25-0031, which approved the acceptance of supplemental funds in the amount of \$2,752,559.00 for the term ending December 31, 2024, as well as a revised program budget and personnel complement of 30 full-time positions; and

**WHEREAS**, between August 30, 2023 through January 3, 2024, Metro Health received notice of awards totaling \$3,040,532.00; and

**WHEREAS**, Metro Health now requests City Council authorize the acceptance of funds upon award in an amount up to \$3,093,451.00 from the CDC; and

**WHEREAS**, these funds will support the continuation of the Immunizations and Vaccines for Children Program, as well as an existing personnel complement of 30 full-time positions, from July 1, 2024 through June 30, 2025; and

**WHEREAS**, on December 15, 2022, through Ordinance 2022-12-15-0969, City Council authorized the acceptance of a five-year grant from the CDC through the Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Grant in an amount up to \$25,534,666.00 and a personnel complement of 46 full-time positions; and

**WHEREAS**, the FY 2024 Annual Consolidated Operating Budget Ordinance (2023-09-14-0623) authorized three (3) additional positions on September 14, 2023; and

**WHEREAS**, Metro Health will transition the Sanitarian I position currently funded through the Public Health Workforce Grant to the Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Grant; and

**WHEREAS**, the Public Health Workforce Grant will end on June 30, 2024; and

**WHEREAS**, Metro Health now requests City Council authorize an increase to the personnel complement for the Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Grant to increase the personnel complement to 50 full-time positions beginning July 1, 2024;  
**NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is hereby authorized to accept grant funds in the amount not to exceed \$3,093,451.00 from the Centers for Disease Control and Prevention (CDC), Office of Grants Services (OGS) for the Immunization and Vaccines for Children Program of the San Antonio Metropolitan Health District (Metro Health) for a term beginning July 1, 2024 and ending June 30, 2025 and is further authorized to add one position to the personnel complement for the CDC Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Grant.

**SECTION 2.** The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is further authorized to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the grant referenced in Section 1 of this ordinance and to execute contract amendments pertaining to this contract to include a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments

funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

**SECTION 3.** Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount will be appropriated from OGS. A final budget, which will include SAP Internal Orders and SAP GL Accounts, will be submitted by the San Antonio Metropolitan Health District upon award. The budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

**SECTION 4.** The personnel complement of thirty (30) positions for the Immunization and Vaccines for Children Program Grant which is attached hereto and incorporated herein as **Attachment I**, is hereby approved. The Director of Metro Health or designee is further authorized to change personnel complement classifications within the approved personnel complement number so long as there is no increase to the overall budget.

**SECTION 5.** The revised budget and revised personnel complement of fifty (50) positions for the Strengthening U.S. Public Health Infrastructure, Workforce, and Data Systems Grant which are attached hereto and incorporated herein as **Attachment II**, are hereby approved. The Director of Metro Health or designee is further authorized to change personnel complement classifications within the approved personnel complement number so long as there is no increase to the overall budget.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED this 13th day of June 2024.**

**M A Y O R**

Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

MH  
06/13/24  
Item No. 24-200210

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney