



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 8

Agenda Date: February 15, 2024

In Control: City Council A Session

DEPARTMENT: Aviation Department

DEPARTMENT HEAD: Jesus H. Saenz Jr.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Lease Agreement with Alamo Helicopter Tours San Antonio, LLC at the Stinson Municipal Airport

SUMMARY:

This ordinance approves a lease agreement with Alamo Helicopter Tours San Antonio, LLC for Terminal office space, Suite 103 and 104, located within Stinson Municipal Airport located at 8535 Mission Road. The initial term of the agreement is three years with the option to extend for two, one-year periods. The agreement will commence on the later of March 1, 2024, or passage of an ordinance by the City Council of San Antonio. The lease agreement will generate annual revenue in the amount of \$9,216.70 which will be deposited into the Airport Operating and Maintenance Fund.

BACKGROUND INFORMATION:

Alamo Helicopter Tours San Antonio, LLC has been a tenant of Stinson Airport since 2008 and uses the leasehold at 8535 Mission Road to provide helicopter tours around the San Antonio area; provide helicopter classroom instruction; sell pilot supplies; and, other aviation related services. The leasehold includes Suite 103 and Suite 104, totaling 570 square feet of terminal office space.

ISSUE:

This ordinance approves a lease agreement with Alamo Helicopter Tours San Antonio, LLC for Terminal office space, Suite 103 and 104, located within Stinson Municipal Airport located at 8535 Mission Road. The initial term of the agreement is three years with the option to extend for two, one-year periods. The agreement will commence on the later of March 1, 2024, or passage of an ordinance by the City Council of San Antonio. The lease agreement will generate annual revenue in the amount of \$9,216.70 which will be deposited into the Airport Operating and Maintenance Fund.

ALTERNATIVES:

If City Council does not approve this agreement Alamo Helicopter Tours San Antonio, LLC would have to find a new location and the Stinson Municipal Airport would lose a long-time tenant and the revenue the agreement generates annually.

FISCAL IMPACT:

This ordinance approves a lease agreement with Alamo Helicopter Tours San Antonio, LLC for Terminal office space, Suite 103 and 104, located within Stinson Municipal Airport located at 8535 Mission Road. The initial term of the agreement is three years with the option to extend for two, one-year periods. The agreement will commence on the later of March 1, 2024, or passage of an ordinance by the City Council of San Antonio. The lease agreement will generate annual revenue in the amount of \$9,216.70 which will be deposited into the Airport Operating and Maintenance Fund.

RECOMMENDATION:

Staff recommends the approval of a lease agreement with Alamo Helicopter Tours San Antonio, LLC at the Stinson Municipal Airport.