



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 2

Agenda Date: March 28, 2025

In Control: Audit Committee

DEPARTMENT: Office of the City Auditor

DEPARTMENT HEAD: Baltazar Vargas

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Acceptance of the Office of the City Auditor Report AU24-031 Audit of SAPD Contingency Plans

SUMMARY:

The objective of this audit was to determine if adequate contingency plans are in place for San Antonio Police Department facilities.

BACKGROUND INFORMATION:

The audit scope included the current Administrative and Uniform Contingency Plans and any readiness preparation documents used to ensure the continuity of operations of SAPD from October 2021 through May 2024. Additionally, we reviewed the Contingency Plans to verify they included relevant procedures recommended by agencies specializing in responding to critical incidents. Furthermore, we reviewed training records, confirmed the accuracy of emergency contact information for officers, and verified officers were assigned necessary equipment.

This report is confidential and is excepted from public disclosure pursuant to the provisions of the Texas Government Code Section 418.176 Confidentiality of Certain Information Relating to Emergency Response Provider, and shall not be distributed publicly.

ISSUE:

This item is presented for acceptance by the Audit Committee.

FISCAL IMPACT:

NA

ALTERNATIVES:

NA

RECOMMENDATION:

Staff recommends acceptance of this audit report.