



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** March 20, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Building & Equipment Services

**DEPARTMENT HEAD:** Jorge Perez

**COUNCIL DISTRICTS IMPACTED:** District 2

**SUBJECT:**

Renewal and Amendment of Lease Agreement - Human Services Department - Family Service Association of San Antonio, Inc.

**SUMMARY:**

An Ordinance authorizing the execution of the 2nd Renewal and Amendment of Lease Agreement between the City of San Antonio as Landlord and Family Service Association of San Antonio, Inc. (FSA) as Tenant for the continued use of office space located at 2806 E. Commerce, The Claude Black Community Center, for a five-year term expiring March 31, 2030, for the annual rental rate of \$10.00, with the mutual right to terminate with 90 days' notice. The Tenant is also required to reimburse Landlord for 3.00% of the annual utility expenses. The estimated revenue from reimbursement is \$6,415.00 over the five-year term. Revenue collected from this agreement will be deposited into the General Fund.

**BACKGROUND INFORMATION:**

The FSA has been a tenant at the Claude Black Community Center since June 2005 providing a home-base and training location for its staff for various types of youth services and programs that operate in schools, including youth against gang activities, youth counseling and case management and parent engagement programs. The City of San Antonio advocates for and continues to fully

support the mission of community-based organizations to provide social and human development services to the San Antonio community. This action will demonstrate the City's continued support of FSA's mission by providing the space needed to support the programs it offers to the youth and parents of San Antonio.

#### **ISSUE:**

The City of San Antonio recognizes the need for the continued services provided at the Claude Black Community Center by the FSA and therefore supports this action to ensure no interruption of the services being provided to the citizens of San Antonio who benefit from them.

#### **ALTERNATIVES:**

An alternative to entering into this Lease Agreement with FSA would be for the City to require the FSA to leave the building and attempt to lease space elsewhere. However, this course of action would certainly cause an interruption in the services provided by FSA for an undetermined amount of time, thereby limiting the effectiveness of the mission of the City and the FSA with regard to youth support programs. Approval of this action will eliminate the potential risk of jeopardizing the mission, goals, and program objectives of the FSA and the City of San Antonio.

#### **FISCAL IMPACT:**

The amount of revenue generated by this lease agreement for the entire five-year term is \$50.00. The Tenant is also required to reimburse Landlord for 3.00% of the annual utility expenses. The estimated revenue from reimbursement is \$6,415.00 over the five-year term. Revenue collected from this agreement will be deposited into the General Fund.

#### **RECOMMENDATION:**

Staff recommends approval of this 2nd Renewal and Amendment of Lease Agreement between the City of San Antonio and Family Services Association of San Antonio, Inc., for space at the Claude Black Community Center for a five-year term.