



City of San Antonio

Contract Cover Sheet

Tracking Number: 25-207127

REPORTING DATE: May 8, 2025

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

CONTRACT TYPE: Goods and Supplies

PROCUREMENT METHOD: Request for Offer (RFO) – Public Health or Safety

CONTRACT DESCRIPTION:

Annual Contract for Disposal of Contraband for San Antonio Police Department (SAPD)

CONTRACT INFORMATION:

This annual contract will provide immediate disposal services by incineration of contraband for San Antonio Police Department (SAPD). [Ben Gorzell Jr., Chief of Financial and Administrative Services; Troy Elliott, Chief Financial Officer, Finance]

City Programs: SBEDA Program – SBEDA tools were not applied; Local Preference Program – not applicable to this contract.

Awarded Vendor(s): Baytown Medical Waste LLC

Term of Contract: Upon award through April 30, 2028, with two, one-year renewal option.

Total Contract Value: \$592,000

Annual Contract Value: \$119,000

Funding Source: FY 2025 Confiscated Property Budget and General Fund Budget