

**San Antonio Public Library
Monthly Operating Statement
October 1, 2024 to December 31, 2024
Percent of FY Elapsed: 25%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
City General Fund--Personnel Services					
Car Exp Allowance	18,000	4,500	-	13,500	25%
Civ Cloth/Boot Allowance	-	2,200	-	(2,200)	
Civil Actv Healthcr	3,350,070	837,517	-	2,512,553	25%
Def Comp-Executives	17,639	-	-	17,639	0%
FICA & Medicare Exp	1,823,755	460,964	-	1,362,791	25%
Hol.Pay-Hourly Sal.	-	-	-	-	
Language Skill Pay	32,400	8,650	-	23,750	27%
Life Insurance	19,513	3,483	-	16,030	18%
Overtime Salaries	385,847	1,832	-	384,015	0%
Pers Leave Buy Back	369,080	372,272	-	(3,192)	101%
Regular Salaries	23,847,853	5,853,137	-	17,994,716	25%
EE Benefits - Safety Merit Program	-	-	-	-	
Retiree Hlth Assess	403,493	100,873	-	302,620	25%
Retiree Payout Sal	-	7,148	-	(7,148)	
Retirement Exp	2,768,330	734,057	-	2,034,273	27%
Shift Differential	19,300	10,243	-	9,057	53%
Temp FICA & Medicare	2,183	966	-	1,217	
Temporary Salaries	48,779	11,838	-	36,941	24%
Total General Fund Personal Services	33,170,925	8,409,682	-	24,761,243	25%
City General Fund--Contractual Services					
Adv and Publications	15,950	3,201	-	12,749	20%
Alarm and Sec. Serv.	92,287	35,361	-	56,926	38%
Binding & Printing	61,585	8,269	-	53,316	13%
Cleaning Services	1,500,000	308,461	-	1,191,539	21%
Computer Software Maint.	280,064	232,234	4,867	42,962	85%
Contractual Services	950,903	248,398	500,601	201,904	79%
Contractual Services for Public Programming	-	750	32	(782)	
Credit Card Fees	24,000	2,983	-	21,017	12%
Disposal Services	30,178	8,210	-	21,968	27%
Education - Classes	3,623	1,625	-	1,998	45%
Fees to Prof Contr.	1,241,615	260,086	-	981,529	21%
Freight and Storage	25,817	5,180	-	20,637	20%
Inspection Fees	-	-	-	-	
Mail and Parcel Post	14,526	29,988	1,604	(17,067)	217%
Maint - Buildings	1,066,651	304,354	299,132	463,165	57%
Maint & Rep - Cmrc	3,393	9,247	-	(5,854)	273%
Maint. - M&E	40,420	3,166	-	37,254	8%
Maint.- Repair Auto	12,595	4,461	-	8,134	35%
Membership Dues	15,300	10,537	-	4,763	69%
Other Contract Svcs	28,725	7,053	-	21,672	25%
Participation-Booth Fees	-	1,000	-	(1,000)	
Public Copy/Print	306,218	59,663	-	246,555	19%
Rental of Equipment	5,000	38,900	-	(33,900)	778%
Rental Office Equipment	9,000	3,555	58	5,388	40%
Subscriptions to Computer Svcs	818,771	640,239	-	178,532	78%
Temporary Services	-	5,049	-	(5,049)	
Transportation Fees	89,485	25,138	-	64,347	28%
Travel-Official	1,000	6,141	-	(5,141)	614%
Total General Fund Contractual Services	6,637,106	2,263,249	806,294	3,567,563	46%
City General Fund--Commodities					
Clothing and Linen	6,092	2,616	12,454	(8,977)	247%
Computer Software	21,300	2,106	-	19,194	10%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	5,535	798	(6,333)	
Janitorial Supplies	36,452	18,894	103	17,455	52%
Library Materials	134,257	55,318	560	78,379	42%
Library Resources	7,211,715	2,030,726	45,109	5,135,881	29%

*Budget Line overages are allowable. Budget control is at the Department level.

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	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
M&R Material Bldg/Imp	60,854	13,340	-	47,514	22%
M&R Material Mach/Eq	28,608	4,951	-	23,657	17%
M&R Parts Automotive	7,741	397	-	7,344	5%
Office Supplies	149,177	27,755	482	120,940	19%
Other Commodities	58,900	8,869	198	49,832	15%
Other Commodities for Programming	-	12,615	251	(12,865)	
Total General Fund Commodities	7,716,096	2,183,121	59,954	5,473,021	29%
City General Fund Other Expenditures					
Automotive Admin Chg	1,848	462	-	1,386	25%
Build. Maint. Chg	366,614	91,654	-	274,960	25%
Gas and Electricity	1,287,950	286,126	-	1,001,824	22%
General Liab. Assess	512,406	128,102	-	384,305	25%
Mail & Delivery Svcs	7,915	1,979	-	5,936	25%
Unemploy Comp Assess	2,677	669	-	2,008	25%
Motor Fuel and Lub.	24,163	5,506	-	18,657	23%
Rent of City Equip. (Vehicle Replacement Fund)	29,782	7,445	-	22,337	25%
Water and Sewer	268,460	62,337	-	206,123	23%
Workers Comp Assess	103,633	25,908	-	77,725	25%
Total General Fund Other Expenditures	2,605,448	610,188	-	1,995,260	23%
City General Fund Scheduled Line Items					
Cell Phone Services	26,984	4,571	-	22,413	17%
Communications Radio	3,869	616	-	3,253	16%
Interfnd Transf Out	140,421	35,105	-	105,316	25%
IT Assessment Fee	2,931,932	732,983	-	2,198,949	25%
Procurement Fee	198,439	49,610	-	148,829	25%
Wireless Data Communications	654	127	-	527	19%
Total General Fund Scheduled Line Items	3,302,299	823,012	-	2,479,287	25%
City General Fund Capital Outlay					
Cap<5000 - Comp Equ.	37,800	3,299	-	34,501	9%
Cap<5000 - Furn & Fix	274,017	69,294	71,287	133,436	51%
Cap<5000 - M&E Other	259,687	2,164	-	257,523	1%
Cap<5000 - PC Replct	357,933	21,237	-	336,696	6%
Cap<5000 - Mob	235,302	-	-	235,302	0%
M&E (BudgetOnly)	27,346	-	-	27,346	
Total General Fund Capital Outlay	1,192,085	110,333	71,287	1,010,464	15%
Total City General Fund	54,623,959	14,399,585	937,536	39,286,838	28%
2024 Major Gifts					
Library Foundation	230,853	150,482	80,371	(0)	100%
Friends of the San Antonio Public Library (pledged in November 2023)	40,500	40,500		-	100%
Total 2024 Major Gifts	271,353	190,982	80,371	(0)	100%
2025 Major Gifts					
Library Foundation	309,187	-	-	309,187	
Friends of the San Antonio Public Library	35,000	-	-	35,000	0%
Total 2025 Major Gifts	344,187	-	-	344,187	0%

Library General Fund % Spent

FY23 Budget \$49.1M, FY24 \$53.5M, FY25 \$54.6M

