



## PUBLIC WORKS

P. O. BOX 839966  
SAN ANTONIO TEXAS 78283-3966

April 14, 2025  
Morgan's Inclusion Initiative, dba Morgan's  
Attn: Gordon Hartman (c/o Brooke Kearney)  
5223 David Edwards Dr.  
San Antonio, Texas 78233

A handwritten signature in blue ink, appearing to be "GK" or similar, located to the right of the recipient address.

Re: S.P. No. 20250000353 – Request for an encroachment permit for an entrance monument sign above and across Buzzi Way Public Right-of-Way

Dear Mr. Hartman:

With reference to the captioned project, please be advised that the City of San Antonio has now completed the canvassing process and will recommend approval of the request subject to the following conditions:

CPS ENERGY: Petitioner must call Texas 811 and verify location of all Gas Facilities.

DIVERSITY, EQUITY, INCLUSION & ACCESSIBILITY DEPARTMENT: The existing sidewalk should not be reduced below 5 feet.

SAN ANTONIO FIRE DEPARTMENT: Minimum clearance must be at least 13 feet 6 inches per 2021 IFC 503.2.1.

SAWS: SAWS has an existing water line installed within Buzzi Way ROW. No permanent structure can be built over our infrastructures. See attached Geocortex Map and As-Built.

PUBLIC WORKS:

ENVIRONMENTAL SERVICES: It is the Petitioner's responsibility to conduct their own due diligence for this area. The City does not warranty that environmental impacts are not to be encountered when disturbing the land. The City shall not bear any financial burden related to environmental impacts (if any) encountered during the disturbance of the land. If environmental impacts are encountered, it is the Petitioner's responsibility to notify the City and the appropriate regulatory agencies of the issue.

STORM WATER ENGINEERING: Prior to any construction and/or improvements to the property, all required studies, permits, and fees must be submitted to and approved by all applicable local (city and/or county), state, and federal governing bodies. Furthermore, all local (city and/or county), state, and general regulations must be complied with.

TRAFFIC ENGINEERING AND OPERATIONS: If at any time the vertical clearance between any part of the roadway and structure falls below 20 feet-0 inches, a sign shall be posted on the structure providing the vertical clearance in compliance with the Texas Manual on Uniform Traffic Control Devices (TxMUTCD).

Morgan's plans to construct an entrance monument sign above and across Buzzi Way Public Right-of-Way.

The fee established for this public right-of-way encroachment is \$1,100.00, which includes \$500.00 for the initial 10-year term, \$500.00 for the second 10-year term, plus \$100.00 for the recording fees. This total fee will be due and payable to the City of San Antonio prior to City Council consideration.

This Letter of Agreement is being offered by City of San Antonio only to the petitioner named below and will expire thirty (30) days after date of issuance unless a specific extension is requested by the petitioner and granted by the City.

If you concur with the above-mentioned conditions, please countersign this letter in the space provided below and return it to the undersigned. Upon receipt of this executed Letter of Agreement and a check payable to the City of San Antonio in the amount of \$1,100.00, we will continue processing your request.

Sincerely,



Kevin Sadler  
Real Estate Supervisor

**AGREED AS TO TERMS AND CONDITIONS:**

  
By: Morgan's Inclusion Initiative, dba Morgan's

Gordon Hartman, Board Chair  
Name and Title:

04/14/2025  
Date: