

Vacant Lot Abatement Services

City Council – Item 17

April 10, 2025



Overview



- The Development Services Department issued a solicitation to select up to 9 contractors for mowing and clearing parcels “as needed” basis to:
 - Mow and clear premises
 - Mow grass and weeds
 - Remove brush, rubbish, rocks, bricks and trash
 - Paint over graffiti
 - Clear debris

Solicitation Type

- Request for Proposals (RFP)

Proposed Term

- 1 year with 4, 1-year options

Estimated Value

- \$791,000 annually
- \$3,958,390 total cost

Funding Source

- General Fund

Current Contract Status

- Expires 10/17/2025

Timeline

Sept. 11, 2024

- RFP released for vacant lots abatement vendor

Nov. 1, 2024

- 15 proposals received

Jan. 9, 2025

- Evaluation committee selected vendor

Feb. 11, 2025

- Post solicitation briefing to audit committee



Due Diligence

Finance and Auditor
Departments – Due
Diligence Results

Number of vendors notified:

803

Number of vendors at pre-submittal
conference:

7

Number of responses received:

15

Results of Minimum Requirements
Review

No Material
Findings

Results of Due Diligence Review

No Material
Findings

Staff Recommendation



- Staff agrees with the evaluation committee and recommends approval of selected vendor

THANK YOU!

Michael Shannon, PE, CBO

Director



Recommended Award



FINAL SCORE MATRIX						
RFP for Vacant Lot Abatement Services (24-141; 6100018383) Score Summary *FINAL EVALUATION January 9, 2025	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D	Vendor E
A - Experience, Background and Qualifications	35	33.00	32.00	30.29	28.00	29.86
B - Proposed Plan	30	28.14	27.14	23.86	21.71	21.00
A - B Sub-Total	65	61.14	59.14	54.15	49.71	50.86
C - Price	10	9.26	9.26	9.26	9.26	9.26
D - SBEDA - SBE Prime Contract Program	5	5.00	5.00	0.00	0.00	0.00
E - SBEDA - M/WBE Prime Contract Program	5	5.00	5.00	0.00	0.00	0.00
F - Local Preference Program	10	10.00	10.00	10.00	10.00	0.00
G - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00
TOTAL SCORE	100	90.40	88.40	73.41	68.97	60.12
RANK BASED ON TOTAL SCORE		1	2	3	4	5

Recommended Award



FINAL SCORE MATRIX						
RFP for Vacant Lot Abatement Services (24-141; 6100018383) Score Summary *FINAL EVALUATION January 9, 2025	Maximum Points	Vendor F	Vendor G	Vendor H	Vendor I	Vendor J
A - Experience, Background and Qualifications	35	13.57	22.57	21.14	18.57	9.57
B - Proposed Plan	30	13.14	19.57	17.29	18.86	8.71
A - B Sub-Total	65	26.71	42.14	38.43	37.43	18.28
C - Price	10	10.00	9.26	9.26	9.30	9.26
D - SBEDA - SBE Prime Contract Program	5	5.00	0.00	0.00	0.00	0.00
E - SBEDA - M/WBE Prime Contract Program	5	0.00	0.00	0.00	0.00	0.00
F - Local Preference Program	10	10.00	0.00	0.00	0.00	10.00
G - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00
TOTAL SCORE	100	51.71	51.40	47.69	46.73	37.54
RANK BASED ON TOTAL SCORE		6	7	8	9	10

Recommended Award



FINAL SCORE MATRIX

RFP for Vacant Lot Abatement Services (24-141; 6100018383)	Maximum Points	Vendor K	Vendor L	Vendor M	Vendor O	Vendor P
Score Summary *FINAL EVALUATION January 9, 2025						
A - Experience, Background and Qualifications	35	9.29	9.00	8.14	12.00	9.29
B - Proposed Plan	30	8.71	8.43	8.71	9.57	8.43
A - B Sub-Total	65	18.00	17.43	16.85	21.57	17.72
C - Price	10	9.26	9.26	9.41	9.26	9.26
D - SBEDA - SBE Prime Contract Program	5	0.00	5.00	0.00	0.00	0.00
E - SBEDA - M/WBE Prime Contract Program	5	0.00	5.00	0.00	0.00	0.00
F - Local Preference Program	10	10.00	0.00	10.00	0.00	0.00
G - Veteran-Owned Small Business Preference Program	5	0.00	0.00	0.00	0.00	0.00
TOTAL SCORE	100	37.26	36.69	36.26	30.83	26.98
RANK BASED ON TOTAL SCORE		11	12	13	14	15

*One evaluation meeting held, and no interviews conducted.