City of San Antonio
Animal Care Services Department
Advisory Board Inspection Checklist
– ACS Stray Kennels at Animal Defense League –

General Board Instructions: 1) Inspections should be conducted while facility is open to the public to monitor results of cleaning process. 2) If an item cannot be verified at the time of your inspection, quiz a staff member as to how and when the item is to be performed.

Advisory Board Member Name(s): Karen Speer

Date of Inspection: 01/04/2025   **Time of Inspection:** 12:45

Adult Dog Kennel #10	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	*Select one from drop down for each field* Pass	Staff was very helpful and friendly
Kennels are free of feces and urine	Pass	
Fresh water in each occupied kennel	Pass	
Aisles are free of debris and safety hazards	Pass	
Appropriate signage on each occupied kennel	Pass	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass	

Adult Dog Kennel #10 cont.	Pass/Fail/ Not Verified	Comments
Sanitizing stations are visible and stocked	Pass ▾	
Drains free of debris	Pass ▾	
Staff work area has a hand washing station with soap, paper towels, and hand sanitizer	Pass ▾	
Sinks and tubs are in working order, clean, and free of debris	Pass ▾	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass ▾	
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass ▾	
There is no offensive odor	Pass ▾	
Kennel building and equipment are in good repair	Pass ▾	I asked staff if there were any problems and they said no.
Comments/Actions Needed		

Adult Dog Kennel #11	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass ▾	
Kennels are free of feces and urine	Pass ▾	
Fresh water in each occupied run	Pass ▾	
Aisles are free of debris and safety hazards	Pass ▾	
Appropriate signage on each occupied kennel	Pass ▾	
Pooper Scoopers are kept in a clean disinfection solution between scooping each run	Pass ▾	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass ▾	
Hand sanitizing stations are visible and stocked	Pass ▾	
Drains free of debris and functioning properly	Pass ▾	
Staff work area has a hand washing station with soap, paper towels	Pass ▾	

Adult Dog Kennel #11 cont.	Pass/Fail/ Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass ▾	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass ▾	
Clean floors, doors, windows, light fixtures and ceiling fans (if present)	Pass ▾	
There is no offensive odor	Pass ▾	
Kennel building and equipment are in good repair	Pass ▾	
Comments/Actions Needed		

Puppy Kennel	Pass/Fail/ Not Verified	Comments
Staff and volunteers are friendly, informative, and courteous to all	Pass ▾	
Kennels are free of feces and urine	Pass ▾	
Fresh water in each occupied run	Pass ▾	
Aisles are free of debris and safety hazards	Pass ▾	
Appropriate signage on each occupied kennel	Pass ▾	
Pooper Scoopers are kept in a clean disinfectant solution between scooping each run	Pass ▾	
Kennels and cages are thoroughly cleaned and sanitized between occupants	Pass ▾	
Hand sanitizing stations are visible and stocked	Pass ▾	
Drains free of debris and functioning properly	Pass ▾	
Staff work area has a hand washing station with soap, paper towels	Pass ▾	

Puppy Kennel cont.	Pass/Fail/ Not Verified	Comments
Sinks and tubs are in working order, clean, and free of debris	Pass ▼	
Mops, buckets, and all other cleaning equipment are disinfected at the end of the day	Pass ▼	
Clean floors, doors, windows, light fixtures, and ceiling fans (if present)	Pass ▼	
There is no offensive odor	Pass ▼	
Kennel building and equipment are in good repair	Pass ▼	

Comments/Actions Needed
In all three kennel buildings every full kennel had toys and beds with blankets on them.

General Premises	Pass/Fail/ Not Verified	Comments
Landscaped area free of feces	Pass ⏷	
Dog waste stations stocked	Pass ⏷	
Trash receptacles not overflowing	Pass ⏷	
Landscape (to include grass and plants) in proper stage in conjunction with seasonality changes	Pass ⏷	
Comments/Actions Needed		

RESET FORM   SUBMIT