



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 8

**Agenda Date:** December 7, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** District 2

**SUBJECT:**

Step Glow Strips for the Alamodome

**SUMMARY:**

This ordinance authorizes a contract with SA Smart Solutions, LLC in the amount of \$270,838.89 for the installation of glow step strips at the Alamodome. Funding for this contract is available from the Hotel Occupancy Tax Fund and included in the FY 2024 - FY 2029 Capital Improvement Program.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is a bid submitted by SA Smart Solutions, LLC to provide step glow strips coverage and installation at the Convention and Sports Facilities, Alamodome. This one-time purchase is required to have secure footing and a visual aid that will match the current coverage inside the Alamodome

There are approximately 2,800 glow strips currently installed in the Alamodome stadium seating that are incomplete and displaying wear and tear due to usage. The intent of this contract is to install additional 5,751 photoluminescent step strips throughout the remaining areas. It is necessary that the entire Alamodome have coverage to ensure visual aids and secure footing throughout steps

which will be used on an ongoing basis for all held events.

The City issued an Invitation for Bid (IFB) for “Step Glow Strips for the Alamodome”, (IFB 6100017016) on August 4, 2023, with submission deadline of September 6, 2023. The IFB was advertised in the San Antonio HartBeat, TVSA channel, the City’s Bidding & Contracting opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential respondents. Two bids were received. SA Smart Solutions, LLC is recommended for contract award based on meeting the published specifications.

#### **ISSUE:**

This contract will provide the inside of the Alamodome with step glow strips coverage. The contractor will supply all labor, supervision, materials, tools and equipment necessary for the proper installation of the step glow strips at Alamodome steps. SA Smart Solutions, LLC warrants the new step glow strips to a five-year manufacturer warranty on the products and installation.

This contract is within the scope of the Small Business Economic Development Advocacy (SBEDA) Program. However, due to lack of available firms and/or subcontracting opportunities, the Goal Setting Committee was unable to apply a SBEDA tool to this contract.

The recommended award is to the lowest responsive bidder, who is also a local business; therefore, application of the Local Preference Program was not required.

The Veteran-Owned Business Program does not apply to goods/supplies contracts, so no preference was applicable to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the Convention and Sports Facilities Department would not have the ability to install at the Alamodome, the necessary step glow strip coverage needed to provide a safe and reliable site for annual events for the community.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with SA Smart Solutions, LLC in the amount of \$270,838.89 for the installation of glow step strips at the Alamodome. Funding for this contract is available from the Hotel Occupancy Tax Fund and included in the FY 2024 - FY 2029 Capital Improvement Program.

#### **RECOMMENDATION:**

Staff recommends the approval of an ordinance for acceptance of a contract with SA Smart Solutions, LLC to provide the Convention and Sports Facilities Department, with Step Glow Strips and installation at the Alamodome for a total cost of \$270,838.89.

This contract is procured on the basis of a low bid and a Contracts Disclosure Form is not required.