

M E M O R A N D U M

TO: Razi Hosseini, Director, Public Works Department
FROM: Alanna Reed, Director, Communications & Engagement *AR*
CC: Jeff Coyle, Assistant City Manager, Di Galvan, Chief of Staff, Communications & Engagement; Carlos Gutierrez, Fiscal Administrator,
SUBJECT: Scope of Work Approval – Calder Alley TVSA
DATE: November 5, 2024

Communications & Engagement is approving the scope of work and authorizing the use of PEG funds in the amount of \$650,000 for the improvements to the exterior space between the Plaza de Armas building and Calder Alley.