



# City of San Antonio

## Agenda Memorandum

### File Number:

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**Agenda Item Number:** 20

**Agenda Date:** February 27, 2025

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation Department

**DEPARTMENT HEAD:** Jesus H. Saenz Jr.

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Memorandum of Agreement with United States Customs and Border Protection

**SUMMARY:**

This Ordinance authorizes a Memorandum of Agreement (MOA) with the United States Customs and Border Protection (CBP) to allow the reimbursement of CBP for costs related to providing communications and information technology (IT) equipment and services required at the Federal Inspection Station (FIS), also known as the Customs Area, in Terminal A of the San Antonio International Airport (Airport). The costs will not exceed \$109,238.50 and funding is available from Airport Operating and Maintenance Fund FY 2025 Adopted Budget.

**BACKGROUND INFORMATION:**

Federal law requires the CBP to process international visitors for both commercial and general aviation aircraft at designated airports. Commercial airports provide the space and equipment to provide these services. The software utilized by CBP at the Airport is reaching its end of life and requires upgrading.

Memorandum of Agreement

The agreement outlines the responsibilities of both the Airport and CBP related to providing

communications and IT equipment and services for the FIS. The equipment and initial service costs will not exceed \$109,238.50. The Airport will be billed the actual costs.

**ISSUE:**

This Ordinance authorizes a MOA with the CBP to allow the reimbursement of CBP for costs related to providing communications and IT equipment and services required at the FIS in the Airport. The costs will not exceed \$109,238.50 and funding is available in the FY 2025 Aviation Operating and Maintenance Fund Budget.

City Council approval is required for agreements between the City of San Antonio and federal agencies.

**ALTERNATIVES:**

City Council could elect to not authorize the MOA. However, the purchase, installation and maintenance of the equipment covered in the MOA is vital to the operations of the processing of international visitors into the United States.

**FISCAL IMPACT:**

This Ordinance authorizes a MOA with the CBP to allow the reimbursement of CBP for costs related to providing communications and IT equipment and services required at the FIS in the Airport. The costs will not exceed \$109,238.50 and funding is available from Airport Operating and Maintenance Fund FY 2025 Adopted Budget.

**RECOMMENDATION:**

Staff recommends approval of the Memorandum of Agreement with United States Customs and Border Protection at the San Antonio International Airport.