

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED
ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

ORDINANCE

**AUTHORIZING THE ACCEPTANCE OF SUPPLEMENTAL FUNDS
UPON AWARD IN AN AMOUNT UP TO \$610,348.00, FOR A TOTAL
AMOUNT UP TO \$7,328,721.00, FROM THE TEXAS HEALTH AND
HUMAN SERVICES COMMISSION (HHSC), FOR THE WOMEN,
INFANTS AND CHILDREN (WIC) LOCAL AGENCY GRANT FROM
OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025 AND
AUTHORIZING A REVISED PROGRAM BUDGET AND
PERSONNEL COMPLEMENT.**

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WHEREAS, on February 22, 2024, City Council authorized approval of the San Antonio Metropolitan Health District's (Metro Health) annual state and federal pass-through grant awards for FY 2025, through ordinance 2024-02-22-0134; and

WHEREAS, Metro Health anticipated receiving funds in the amount of \$6,718,373.00 for the Women, Infants and Children (WIC) Local Agency grant contract; and

WHEREAS, the Texas Health and Human Services Commission (HHSC) approved Metro Health's request for additional funding in the amount of \$610,348.00 to support an increased personnel complement and add seven positions, increasing the total personnel complement to 80 full-time positions; and

WHEREAS, of these seven positions, two are existing positions currently funded by the Department of State Health Services (DSHS) Lactation Support Center Services grant which will end on August 31, 2024 and the remaining five positions are new; and

WHEREAS, the WIC Local Agency grant contract supports operating expenses and provides nutrition education, counseling, nutritious foods and assistance with access to health care for vulnerable populations; and

WHEREAS, the WIC Program is designed to serve pregnant and post-partum women, infants and children who are at nutritional risk and have an income at or below 185% of the Federal Poverty Level (FPL) or have been determined to be automatically income-eligible based on participation in certain programs; and

WHEREAS, Metro Health now requests City Council authorize the acceptance of supplemental funds upon award in an amount up to \$610,348.00, for a total amount up to \$7,328,721.00 from the Texas Health and Human Services Commission (HHSC); and

WHEREAS, these funds will support the continuation of services and to safeguard the health of low-income women, infants and children who are at a nutritional risk; and

WHEREAS, Metro Health also requests authorization to transition two existing positions currently funded by the HHSC Lactation Support Center Services grant to the WIC Local Agency grant by authorizing an increase to the personnel complement from 73 to 75 positions beginning September 1, 2024 through September 30, 2024, and authorization to add five new positions, increasing the total personnel complement from 75 to 80 positions beginning October 1, 2024 through September 30, 2025; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is hereby authorized to accept additional funds in the amount of \$610,348.00 for a total grant award of \$7,328,721.00 from the Texas Health and Human Services Commission (HHSC) for the Women, Infants and Children (WIC) Local Agency Grant contract for a period starting October 1, 2024 through September 30, 2025.

SECTION 2. The City Manager or designee, or the Director of the San Antonio Metropolitan Health District or designee, is further authorized to initiate, negotiate, and execute any and all necessary documents and a grant contract to effectuate the acceptance of the grant funds referenced in Section 1 of this ordinance and to execute contract amendments pertaining to this contract to include a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) line item budget revisions authorized by the funding agency; c) modifications to the performance measures authorized by the funding agency and listed in the contract so long as the terms of the amendment stay within the general parameters of the intent of the grant; d) no cost extensions; e) amendments which will provide supplemental grant funds to the grant by the funding agency in an amount up to 20% of the total amount awarded to the grant; f) reimbursement increases of administrative funds for each participant served; g) amendments funding one time equipment purchases or defined program services; and h) changes in regulations mandated by the funding agency.

SECTION 3. Upon acceptance of this award, new funds and internal order numbers will be created, upon which the award amount will be appropriated from the HHSC. A final budget, which will include SAP Internal Orders and SAP GL Accounts, will be submitted by the San Antonio Metropolitan Health District upon award. The proposed revised budget, and revised personnel complement which are attached hereto and incorporated herein for all purposes as **Attachment I**, are approved and adopted for entry in the City books.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific

SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 5. This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this _____ day of August 2024.

M A Y O R

Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney