

---

## BEXAR APPRAISAL DISTRICT

---

**DATE:** SEPTEMBER 11, 2024  
**To:** ALL TAX UNITS  
**FROM:** JIMMY SAIZ, EXECUTIVE ASSISTANT  
**RE:** 2025 BOARD OF DIRECTORS APPOINTMENTS – NOMINATION REMINDER

---

To all,

Please remember that if your governing body wishes to submit a nominee for the 2025 Bexar Appraisal District Board of Directors, a resolution must be submitted **before October 15th**. Nomination resolutions may be emailed to [jisaiz@bcad.org](mailto:jisaiz@bcad.org) or mailed to my attention at 411 N. Frio, San Antonio, TX 78207. The official ballot will be mailed shortly after October 15th.

Pursuant to Texas Property Tax Code, Section 6.03(a), nominees must be a resident of the district for at least two years immediately preceding the date they take office and cannot be employees of a participating taxing unit unless they are also a member of the governing body or an elected official of a taxing unit.

To implement the necessary term changes and as required by Section 5.13(d), Texas Property Tax Code, members appointed in this cycle shall draw lots at the first meeting of 2025 to determine which two shall serve a term of one year, beginning January 1st, 2025 and expiring December 31st, 2025, and which three shall serve a term of three years, starting January 1st, 2025 and expiring December 31st, 2027.

Feel free to contact me at (210) 242-2409 if you have any questions regarding the appointment process or need additional information. You may disregard this reminder if your governing body has already submitted a nominee or does not wish to participate in the nomination process.

Thank you.

43-6-11-21-15401