



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 2

Agenda Date: February 28, 2025

In Control: Audit Committee

DEPARTMENT: Neighborhood and Housing Services

DEPARTMENT HEAD: Veronica Garcia, Director

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Post-Solicitation High Profile Briefing for Texas Certified Lead Abatement Contractor Services

SUMMARY:

The Neighborhood and Housing Services Department solicited a Request for Proposals for Texas Certified Lead Abatement Contractor Services related to housing rehabilitation and lead-based paint abatement programs funded by U.S. Department of Housing and Urban Development (HUD) grants and other funding sources.

BACKGROUND INFORMATION:

On October 23, 2024, a Request for Proposal (RFP) was released for Texas Certified Lead Abatement Contractor Services. The estimated contract value is \$6,500,000 for an initial term of 2 years with 3, 1-year options to renew.

On December 13, 2024, seven proposals were received, and all were deemed responsive to move forward for evaluation. The evaluation committee representatives were Lori Houston, Assistant City Manager, City Manager's Office; Veronica Garcia, Director, Neighborhood and Housing Services Department; Veronica Gonzalez, Assistant Director, Neighborhood and Housing Services Department; Victoria Gonzalez-Gerlach, Bond Administrator, Neighborhood and Housing Services Department; Samantha Diaz, Grants Monitoring Administrator, Neighborhood and Housing Services Department; Jason Gray, Project Manager, Development Services Department; and Myrna Esquivel, Environmental Project Managers, Public Works Department.

The evaluation committee met to discuss and score all seven proposals on January 27, 2025. The committee recommended awarding contracts to the top six highest-ranked respondents.

This item is scheduled for Council consideration on March 20, 2025.

ISSUE:

For briefing purposes only.

FISCAL IMPACT:

For briefing purposes only.

ALTERNATIVES:

For briefing purposes only.

RECOMMENDATION:

Staff recommends approving contracts for six firms to provide Neighborhood and Housing Services with on-call lead-based paint abatement and other environmental remediation services related to HUD (and federal projects), general fund funded and other city related projects, located citywide in an estimated total value of \$6,500,000 for an initial term of 2 years with 3, 1-year options to renew.