

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2024 to March 31, 2025  
Percent of FY Elapsed: 50%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
<b>City General Fund--Personnel Services</b>					
Car Exp Allowance	18,000	9,500	-	8,500	53%
Civ Cloth/Boot Allowance	-	2,250	-	(2,250)	
Civil Actv Healthcr	3,350,070	1,675,035	-	1,675,035	50%
Def Comp-Executives	17,639	10,930	-	6,709	62%
FICA & Medicare Exp	1,823,755	881,062	-	942,693	48%
Language Skill Pay	32,400	17,650	-	14,750	54%
Life Insurance	19,513	6,943	-	12,570	36%
Overtime Salaries	385,847	5,368	-	380,479	1%
Pers Leave Buy Back	369,080	372,272	-	(3,192)	101%
Regular Salaries	23,847,853	11,468,732	-	12,379,121	48%
Reserve COLA	868,275	-	-	868,275	0%
Retiree Hlth Assess	403,493	201,746	-	201,747	50%
Retiree Payout Sal	-	16,935	-	(16,935)	
Retirement Exp	2,768,330	1,430,193	-	1,338,137	52%
Salary Turnover Targ	(803,592)	-	-	(803,592)	0%
Shift Differential	19,300	21,286	-	(1,986)	110%
Temp FICA & Medicare	2,183	1,560	-	623	71%
Temporary Salaries	48,779	18,744	-	30,035	38%
<b>Total General Fund Personal Services</b>	<b>33,170,925</b>	<b>16,140,207</b>	<b>-</b>	<b>17,030,718</b>	<b>49%</b>
<b>City General Fund--Contractual Services</b>					
Adv and Publications	15,950	3,789	-	12,161	24%
Alarm and Sec. Serv.	92,287	56,502	-	35,785	61%
Binding & Printing	61,585	20,344	3,687	37,554	39%
Cleaning Services	1,500,000	670,172	-	829,828	45%
Computer Software Maint.	280,064	261,998	-	18,066	94%
Contractual Services	950,903	466,753	338,734	145,416	85%
Contractual Services for Public Programming	-	7,027	-	(7,027)	
Construction Cost	-	1,448	24,823	(26,270)	
Credit Card Fees	24,000	7,634	-	16,366	32%
Disposal Services	30,178	10,947	-	19,231	36%
Education - Classes	3,623	2,370	-	1,253	65%
Fees to Prof Contr.	1,241,615	484,252	-	757,363	39%
Freight and Storage	25,817	12,677	-	13,140	49%
Mail and Parcel Post	14,526	33,906	1,604	(20,984)	244%
Maint - Buildings	1,066,651	582,884	46,957	436,810	59%
Maint & Rep - CmrcI	3,393	10,486	-	(7,093)	309%
Maint. - M&E	40,420	3,766	-	36,654	9%
Maint.- Repair Auto	12,595	9,178	-	3,417	73%
Membership Dues	15,300	10,990	-	4,310	72%
Other Contract Svcs	28,725	36,161	-	(7,436)	126%
Participation-Booth Fees	-	1,000	-	(1,000)	
Public Copy/Print	306,218	120,081	-	186,137	39%
Rental of Equipment	5,000	51,321	15,600	(61,921)	1338%
Rental Office Equipment	9,000	8,642	38	319	96%
Subscriptions to Computer Svcs	818,771	847,601	-	(28,830)	104%
Temporary Services	-	5,049	-	(5,049)	
Transportation Fees	89,485	50,233	-	39,252	56%
Travel-Official	1,000	6,544	-	(5,544)	654%
<b>Total General Fund Contractual Services</b>	<b>6,637,106</b>	<b>3,783,752</b>	<b>431,444</b>	<b>2,421,910</b>	<b>64%</b>
<b>City General Fund--Commodities</b>					
Clothing and Linen	6,092	5,305	9,789	(9,003)	248%
Computer Software	21,300	2,106	-	19,194	10%
Expense Allowance	1,000	-	-	1,000	0%
Food	-	9,860	654	(10,514)	
Janitorial Supplies	36,452	31,301	452	4,699	87%
Library Materials	134,257	87,374	-	46,883	65%
Library Resources	7,211,715	3,685,209	215,332	3,311,174	54%

\*Budget Line overages are allowable. Budget control is at the Department level.

**San Antonio Public Library  
Monthly Operating Statement  
October 1, 2024 to March 31, 2025  
Percent of FY Elapsed: 50%**

	REVISED Budget	Expended to Date	Encumbered to Date	Remaining Budget	% Spent to Date*
	FY 2025	FY 2025	FY 2025	FY 2025	FY 2025
M&R Material Bldg/Imp	60,854	25,413	2,217	33,225	45%
M&R Material Mach/Eq	28,608	12,417	1,872	14,319	50%
M&R Parts Automotive	7,741	2,482	-	5,259	32%
Office Supplies	149,177	54,717	1,601	92,859	38%
Other Commodities	58,900	24,364	8,451	26,086	56%
Other Commodities for Programming	-	21,130	298	(21,427)	
<b>Total General Fund Commodities</b>	<b>7,716,096</b>	<b>3,961,678</b>	<b>240,666</b>	<b>3,513,752</b>	<b>54%</b>
<b>City General Fund Other Expenditures</b>					
Automotive Admin Chg	1,848	924	-	924	50%
Build. Maint. Chg	366,614	183,307	-	183,307	50%
Gas and Electricity	1,287,950	553,047	-	734,903	43%
General Liab. Assess	512,406	256,203	-	256,203	50%
Mail & Delivery Svcs	7,915	3,957	-	3,958	50%
Unemploy Comp Assess	2,677	1,339	-	1,339	50%
Motor Fuel and Lub.	24,163	11,259	-	12,904	47%
Rent of City Equip. (Vehicle Replacement Fund)	29,782	14,891	-	14,891	50%
Water and Sewer	268,460	91,333	-	177,127	34%
Workers Comp Assess	103,633	51,817	-	51,816	50%
<b>Total General Fund Other Expenditures</b>	<b>2,605,448</b>	<b>1,168,077</b>	<b>-</b>	<b>1,437,371</b>	<b>45%</b>
<b>City General Fund Scheduled Line Items</b>					
Cell Phone Services	26,984	11,318	-	15,666	42%
Communications Radio	3,869	1,602	-	2,267	41%
Interfnd Transf Out	140,421	70,211	-	70,211	50%
IT Assessment Fee	2,931,932	1,465,966	-	1,465,966	50%
Procurement Fee	198,439	99,219	-	99,220	50%
Wireless Data Communications	654	315	-	339	48%
<b>Total General Fund Scheduled Line Items</b>	<b>3,302,299</b>	<b>1,648,630</b>	<b>-</b>	<b>1,653,669</b>	<b>50%</b>
<b>City General Fund Capital Outlay</b>					
Cap<5000 - Comp Equ.	37,800	6,520	-	31,280	17%
Cap<5000 - Furn &Fix	274,017	124,804	37,582	111,631	59%
Cap<5000 - M&E Other	259,687	16,510	163,573	79,604	69%
Cap<5000 - PC Replct	357,933	21,237	-	336,696	6%
Cap<5000 - Mob	235,302	-	-	235,302	0%
M&E (Modified)	-	14,340	-	(14,340)	
M&E (BudgetOnly)	27,346	-	5,972	21,374	22%
<b>Total General Fund Capital Outlay</b>	<b>1,192,085</b>	<b>183,411</b>	<b>207,126</b>	<b>801,548</b>	<b>33%</b>
<b>Total City General Fund</b>	<b>54,623,959</b>	<b>26,885,755</b>	<b>879,235</b>	<b>26,858,969</b>	<b>51%</b>
<b>2025 Major Gifts</b>					
Library Foundation	309,187	6,186	92,813	210,188	32%
Friends of the San Antonio Public Library	35,000	-	-	35,000	0%
<b>Total 2025 Major Gifts</b>	<b>344,187</b>	<b>6,186</b>	<b>92,813</b>	<b>245,188</b>	<b>29%</b>

\*Budget Line overages are allowable. Budget control is at the Department level.

### Library General Fund % Spent

FY23 Budget \$49.1M, FY24 \$53.5M, FY25 \$54.6M

