



# City of San Antonio

## Agenda Memorandum

**File Number:**  
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**Agenda Item Number:** {{item.number}}

**Agenda Date:** November 13, 2024

**In Control:** Planning Commission Meeting

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Amin Tohmaz, Interim Director

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Planning Commission Technical Advisory Committee Appointments

**SUMMARY:**

The Planning Commission nominating committee met on October 16, 2024 to discuss and select a nominee for the historic alternate position. The following candidate has been recommended for appointment for the following role:

Historic:  
Alternate- Karissa Basse

**BACKGROUND INFORMATION:**

The Planning Commission Technical Advisory Committee is responsible for reviewing recommended Unified Development Code amendments, as well as requests to amend the City's Major Thoroughfare Plan. They act as an advisory body to the Planning Commission.

**ISSUE:**

These recommendations conform to the Planning Commission Technical Advisory Committee bylaws and do not require City Council approval.

**ALTERNATIVES:**

The Planning Commission may chose to accept the recommendation of the Planning Commission's Nominating Committee, or the Planning Commission may choose to conduct public interviews of the candidates.

**RECOMMENDATION:**

Staff finds that the applicant meets the criteria for appointment to the Planning Commission Technical Advisory Committee, as outlined in the adopted bylaws.