

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A CONTRACT WITH THE BRANDT COMPANIES LLC FOR PREVENTIVE MAINTENANCE, INSPECTION, AND REPAIR SERVICES FOR VARIOUS TYPES OF HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEMS, EQUIPMENT, AND SUPPORTING COMPONENTS AT VARIOUS CITY FACILITIES FOR AN ESTIMATED ANNUAL COST OF \$672,318.00 AND AN ESTIMATED TOTAL COST OF \$3,361,590 BEGINNING UPON AWARD THROUGH AUGUST 31, 2027, WITH TWO ADDITIONAL, ONE-YEAR RENEWAL OPTIONS. FUNDING IS FROM EACH RESPECTIVE DEPARTMENT'S FY 2025 ADOPTED BUDGET. FUNDING FOR SUBSEQUENT YEARS IS CONTINGENT UPON CITY COUNCIL APPROVAL OF THE ANNUAL BUDGET.**

\* \* \* \* \*

**WHEREAS**, the City released a Request for Competitive Sealed Proposals (RFCSP) to provide preventive maintenance, inspection, and repair services for various types of heating, ventilation, and air conditioning (HVAC) systems, equipment, and supporting components at various City facilities for the Building and Equipment Services Department, Center City Development & Operations Department, San Antonio Metropolitan Health District, Solid Waste Management Department, San Antonio Police Department and Department of Human Services; and

**WHEREAS**, six proposals were received, of which three proposals were deemed nonresponsive for failing to provide required documents and three were evaluated; and

**WHEREAS**, staff recommends The Brandt Companies LLC for award of a contract based on the City's standard RFCSP evaluation process; and

**WHEREAS**, approval of this ordinance will authorize a contract, beginning upon award and terminating on August 31, 2027, with the option for the City to renew for two additional one-year periods, for an estimated annual cost of \$672,318.00 and an estimated total cost of \$3,361,590.00, over the entire contract term including renewals; and

**WHEREAS**, all expenditures will be in accordance with the applicable fiscal year's budget approved by City Council; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The proposal submitted by The Brandt Companies LLC to provide preventive maintenance, inspection, and repair services for various types of HVAC systems, equipment, and supporting components at various City facilities, beginning upon award and terminating on

August 31, 2027, with the option for the City to renew for two additional one-year periods, for an estimated annual cost of \$672,318.00 and an estimated total cost of \$3,361,590.00, over the entire contract term including renewals, is hereby accepted, subject to and contingent upon the deposit of all required bonds, performance deposits, insurance certificates and endorsements. A copy of the score summary, contract and RFCSP is attached hereto and incorporated herein for all purposes as **Exhibit I**.

**SECTION 2.** Funds will be encumbered upon issuance of purchase orders, and payment is authorized to The Brandt Companies LLC for an estimated annual cost of \$673,318.00. All expenditures will be in accordance with the Fiscal Year 2025 budget and subsequent budgets for the duration of this contract as approved by City Council.

**SECTION 3.** The financial allocations in this ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this ordinance.

**SECTION 4.** This ordinance is effective immediately upon passage by eight or more affirmative votes; otherwise, it is effective on the tenth day after passage.

**PASSED and APPROVED** this \_\_ day of \_\_\_\_\_, 2024.

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney