



City of San Antonio

Contract Summary Sheet

Name/Title (Caption as shown on agenda):

Annual Contract for EJ Ward Automated Fuel Management System 6100016910 MC

Brief Description of Item(s) and Use:

This contract will provide the Building and Equipment Services Department with a Support Agreement and a capacity-based contract for the purchase of additional hardware, remote tank monitoring services, and compliance reporting data from the city's existing automated tank gauge system. Services available through this contract are designed to ensure the City receives continuous trouble-free automated fueling system operations with minimal downtime or service interruption.

This contract will provide for continuation of established fuel management system services with E.J. Ward. These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

Total \$: \$561,000.00 annually

Contract Period: January 1, 2024 through December 31, 2024 with four, one year renewal options

Method of Procurement: RFO - Sole Source

Price Trend: N/A

Contract Info: Formal ____ Annual X Support/Maintenance ____ Lease ____

Recommended Contractor(s): E.J. Ward, Inc., 801 Tradeway, San Antonio, TX 78217

Previous Contractor(s): E.J. Ward, Inc., 801 Tradeway, San Antonio, TX 78217

Comments: N/A

Anticipated Future Requirements and Action: N/A

Procurement Alternative: Should this contract not be approved, the BESD fueling operations would be unfavorably impacted. The department will be required to procure services on an as needed basis which could lead to inconsistent service and delay in reactionary response time to maintenance and repair requests for automated fueling equipment.

Using Department (s): Building and Equipment Services