



# City of San Antonio

## Agenda Memorandum

**File Number:**

---

**Agenda Item Number:** {{item.number}}

**Agenda Date:** April 10, 2025

**In Control:** City Council A Session

---

**DEPARTMENT:** Finance Department

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

SAFD Tahoe and Upfitting

**SUMMARY:**

This ordinance authorizes a contract with Lake Country Chevrolet Inc. for one (1) Chevrolet Tahoe for the San Antonio Fire Department (SAFD). Funding in the amount of \$76,978.56 is available in the General Fund FY 2025 Adopted Budget.

**BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is a proposal submitted by Lake Country Chevrolet Inc. for one (1) Chevrolet SUV Tahoe with upfitting. This equipment will provide one fleet addition for the Fire Department's Chief. This purchase includes tint, flasher lighting system, radio, and other upfitting required to be ready for the road upon delivery.

The City issued a Request for Offer (RFO) for "SAFD Tahoe and Upfitting" (IFB 6100018827) to Lake Country Chevrolet Inc., a cooperative vendor, on February 11, 2025, with a submission deadline of February 24, 2025. Lake Country Chevrolet Inc. submitted an offer, meets the published specifications, and is recommended for award.

This purchase utilizing The Interlocal Purchasing System (TIPS) Contract No. 240901, the cooperative program approved through Ordinance number 2009-12-10-1002, dated December 10, 2009. The use of the cooperative contract allows the Fire Department to access brand specific vehicles to provide standardized equipment operations for all personnel using the vehicle and equipment.

The term of the agreement will be upon award by City Council and will terminate upon completion of all work described therein and delivery of all goods ordered, as applicable.

#### **ISSUE:**

This contract will provide one Chevrolet SUV Tahoe with upfitting for SAFD. The last day to order this vehicle without missing the manufacturer cutoff date has passed but vendor has a slot open for this vehicle purchase. Order banks have closed, and this vehicle is being obtained using production reserve slot for stock vehicles pre-ordered by Lake Country Chevrolet Inc. Leadtime for this vehicle is 180 calendar days to be delivered later in 2025. The vehicle will have a three year/36,000-mile bumper to bumper and five year/100,000 miles powertrain warranty.

An electric vehicle alternative is currently not readily available due to market availability, physical demands on the vehicle, service application, vehicle driving range, and charging infrastructure. This contract will provide a class 2 vehicle. Light-duty vehicles are defined as Class 1 - Class 2 vehicles weighing 10,000 lbs. or less. Medium-duty vehicles are defined as Class 3 - Class 6 vehicles weighing 10,001 - 26,000lbs. Heavy-duty vehicles are defined as Class 7 Class 8 vehicles weighing 26,001 and greater. A commercial driver license is required to operate heavy duty vehicles.

The Small Economic Business Development Advocacy Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This contract is an exception to the Local Preference Program due to utilizing a cooperative.

The Veteran Owned Business Program does not apply to goods/supplies contract, so no reference was applicable to this contract.

#### **ALTERNATIVES:**

Should this contract not be approved, the SAFD Fire Chief would have to continue to drive an existing City vehicle which does not provide the standardized equipment for normal operation and services. This new vehicle addition is urgently needed, and any delay would result in higher cost and delay receipt of new vehicle for use until 2026 or possibly 2027.

#### **FISCAL IMPACT:**

This ordinance authorizes a contract with Lake Country Chevrolet Inc. for one Chevrolet Tahoe for the San Antonio Fire Department (SAFD). Funding in the amount of \$76,978.56 is available in the General Fund FY 2025 Adopted Budget.

**RECOMMENDATION:**

Staff recommends approval of this ordinance.

This contract was procured on the basis of cooperative purchasing and a Contracts Disclosure Form is not required.