



City of San Antonio

Agenda Memorandum

File Number:
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Agenda Item Number: 5

Agenda Date: January 14, 2025

In Control: Audit Committee

DEPARTMENT: Department of Human Resources

DEPARTMENT HEAD: Renee Frieda

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Pre-Solicitation High Profile Briefing for Employee Life Insurance

SUMMARY:

The City of San Antonio's Human Resources Department (HR) will present a pre-solicitation briefing for the selection of one contractor to provide Employee Life Insurance for eligible uniformed and civilian employees. This briefing will allow an opportunity for input from Committee members

BACKGROUND INFORMATION:

The pre-solicitation briefing will cover the estimated contract value, projected timeline, high profile designation, scope of work, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran-owned small business preference program applicability and SBEDA Program requirements.

The Human Resources Department is seeking proposals from organizations qualified to provide Group Life and Accidental Death & Dismemberment (AD&D), Voluntary Supplemental Life, and Dependent Life insurance to City employees and their dependents.

The City's Employee Benefits program provides group term life insurance and AD&D insurance to over 13,000 eligible uniformed, civilian, and local government council employees at no cost to the employee.

ISSUE:

For briefing purposes only

FISCAL IMPACT:

For briefing purposes only

ALTERNATIVES:

For briefing purposes only

RECOMMENDATION:

For briefing purposes only