



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** {{item.number}}

**Agenda Date:** October 17, 2024

**In Control:** City Council A Session

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**DEPARTMENT:** Development Services Department

**DEPARTMENT HEAD:** Amin Tohmaz, Interim Director

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

One Year Contract Extension for Vacant Lot Abatement Services.

**SUMMARY:**

An ordinance authorizing a contract extension with the current contractors Big Tex Contractors, A+ Lawn Service, Mauro Monita, Raul's Landscape Services, and Mendoza and Mendoza for Vacant Lot Abatement Services for the Development Services Department for one additional year, starting on October 18, 2024 and ending October 18, 2025, in the estimated amount of \$791,678. Funding is available in the General Fund FY 2025 Adopted Budget.

**BACKGROUND INFORMATION:**

Submitted for Council consideration and action is a one-year contract extension with Big Tex Contractors, A+ Lawn Service, Mauro Monita, Raul's Landscape Services, and Mendoza and Mendoza for Vacant Lot Abatement Services. The Development Services Department is seeking to extend this contract with qualified contractors for Vacant Lot Abatement Services citywide. Once the contract extensions are executed, specific projects will be identified and may be performed under this contract on an "as-needed" basis. The contractors will be expected to furnish all labor, equipment and materials to mow grass and weeds and remove all brush, rubbish, rocks,

bricks and trash as required on vacant lots identified by the City. No volume of work under the contract is guaranteed.

The extension of these contracts will provide the Development Services Department with five (5) contractors to provide vacant lot abatement services to properties identified as a danger to public health and safety. The Development Services Department follows a process to identify vacant lots requiring the abatement of vegetation and/or removal of debris and to notify property owners that the lot must be cleared. If a property owner fails to abide by the City's notification, the Development Services Department, following due process and at the owner's expense, will take the necessary action to mow any excessive vegetation and remove any debris and trash. Services in these contracts includes mowing grass and weeds and removing and legally disposing of any and all brush, tree limbs, leaves, grass/weed clippings, trash, rubbish, bricks and rocks as required.

Approval of these amendments will extend the current contracts with Big Tex Contractors, A+ Lawn Service, Mauro Monita, Raul's Landscape Services, and Mendoza and Mendoza from October 18, 2024 to October 18, 2025, in the estimated amount of \$791,678.

#### **ISSUE:**

This ordinance authorizes a one-year extension of the contracts with Big Tex Contractors, A+ Lawn Service, Mauro Monita, Raul's Landscape Services, and Mendoza and Mendoza to provide continued vacant lot abatement services. Approval of this extension will allow the Development Services Department the necessary time to complete a new Request for Proposals process to contract with new vendors for these same services.

This contract extension is an exception to the Small Business Economic Development Advocacy (SBEDA), the Local Preference Program and the Veteran-Owned Small Business Preference Program.

#### **ALTERNATIVES:**

Should this contract not be approved, the Development Services Department would be required to process individual procurements to provide the vacant lot clearing as needs arise due to the fact that the department does not have the staff to perform these services in-house. Processing individual procurements would likely increase the cost of services due to the non-contract pricing and will negatively affect the timelines of response to requests for services.

#### **FISCAL IMPACT:**

This ordinance will authorize contract extensions Big Tex Contractors, A+ Lawn Service, Mauro Monita, Raul's Landscape Services, and Mendoza and Mendoza for one additional year in the

estimated amount of \$791,678. Funding is available in the General Fund FY 2025 Adopted Budget. Funding for future years is contingent on City Council approval of the annual budget.

**RECOMMENDATION:**

Staff recommends approval of these contract extensions with Big Tex Contractors, A+ Lawn Service, Mauro Monita, Raul's Landscape Services, and Mendoza and Mendoza for one additional year in the estimated amount of \$791,678.

These contract amendments do not require a Contracts Disclosure Form.