

**THIS IS A DRAFT AND WILL BE REPLACED BY THE FINAL, SIGNED ORDINANCE  
OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING AN AMENDMENT TO THE ON-CALL RESIDENTIAL HOUSING INSPECTIONS AGREEMENT BETWEEN THE CITY OF SAN ANTONIO AND BBG CONSULTING INC., EXTENDING THE CONTRACT FOR A SIX-MONTH PERIOD THROUGH JUNE 30, 2025, AND INCREASING THE AMOUNT BY \$166,561.25 FOR A TOTAL CONTRACT VALUE NOT TO EXCEED \$1,116,561.25. FUNDING FOR THE AMENDMENT IN THE AMOUNT OF \$75,567.50 IS AVAILABLE FROM THE GENERAL FUND FY 2025 ADOPTED BUDGET AND \$90,993.75 IS AVAILABLE FROM THE COMMUNITY DEVELOPMENT BLOCK GRANT.**

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**WHEREAS**, on February 11, 2021, through Ordinance 2021-02-11-0099, City Council approved a Professional Services Agreement (PSA) for Residential Housing Inspections Agreement with BBG, Consulting Inc. (“BBG”) for an amount not to exceed \$950,000.00 for four years with a one-year optional extension; and

**WHEREAS**, BBG was recommended and approved to provide services that included, but were not limited to, attending construction meetings, monitoring construction, performing quality assurance reviews, and preparing reports for City staff on housing related repair and construction programs; and

**WHEREAS**, since the award of this contract in February 2021, the Neighborhood and Housing Services Department (NHSD) has more than doubled the numbers of homes repaired, rehabilitated and/or reconstructed with the influx of additional federal grants and General Fund dollars; and

**WHEREAS**, due to significant demand, and as a result of the increased funding, the number of projects requiring on-call residential housing inspection services has exceeded the contract capacity of the current PSA with BBG; and

**WHEREAS**, a formal competitive Request for Qualifications (RFQ) has been released for On-Call Residential Housing Inspection Services and is anticipated to be presented to City Council for consideration in spring 2025; and

**WHEREAS**, to ensure continuity of inspection services for the City’s home rehabilitation programs, staff has determined that the current PSA with BBG should be extended pending the forthcoming formal solicitation submissions of proposals from other qualified service providers and provide additional funds for services rendered by BBG between September 2024 and June 2025; and

**WHEREAS**, this ordinance will approve an amendment to the Residential Housing Inspections Agreement between the City of San Antonio and BBG to continue residential inspection services through June 30, 2025, and will increase the contract amount to \$1,116,561.25; and

**WHEREAS**, funding for the amendment in the amount of \$75,567.50 is available from the General Fund FY 2025 Adopted Budget and \$90,993.75 is available from the Community Development Block Grant. **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** the City Council authorizes and approves an amendment to the On-Call Residential Housing Inspections professional services agreement with BBG Consulting, Inc extending the contract for a six month period through June 30, 2025 and increasing the amount by \$166,561.25 for a total contract value not to exceed \$1,116,561.25. A copy of said Contract is attached hereto as **Attachment A**.

**SECTION 2.** The City Manager or their designee, or the Director of the Neighborhood and Housing Services Department (NHSD) or their designee, is each authorized to execute the amended agreement and to take all actions necessary to accomplish the purpose and intent of this Ordinance.

**SECTION 3.** Funding in the amount of \$75,567.50 for this Ordinance is available in Fund 11001000, Cost Center 5701020021 and General Ledger 5201040 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

**SECTION 4.** Funding in the amount of \$90,993.75 for this Ordinance is available in Fund 11001000, Internal Order 157000000532 and General Ledger 5201040 as part of the Fiscal Year 2025 Adopted Budget approved by City Council.

**SECTION 5.** Payment is authorized to BBG, Consulting Inc. and should be encumbered with a purchase order.

**SECTION 6.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

**SECTION 7.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this 13th day of February, 2025.

JYW  
02/13/25  
Item No. ##

**M A Y O R**  
Ron Nirenberg

**ATTEST:**

**APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney

DRAFT

JYW  
02/13/25  
Item No. ##

**ATTACHMENT "A"**  
Amendment to Professional Services Contract – BBG Consulting, Inc.

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