



# **Southern Edwards Plateau Habitat Conservation Plan - Biologist**

**City Council – Item 18**

*April 3, 2025*



# Overview



- SEP HCP is looking for a U.S. Fish and Wildlife (USFW) certified biologist or environmental company
  - Experience in implementing Habitat Conservation Plans to support Southern Edwards Plateau Habitat Conservation Plan (administered by DSD)
    - Operation
    - Administration
    - Management and
    - Coordination
- In 2016, USFW issued a joint 30-year incidental take permit between the City and Bexar County
- Current contract awarded by County
  - Expired on February 28, 2025
  - City will take over the contract as agreed with the County

## Solicitation Type

- Request for Qualifications (RFQ)

## Proposed Term

- 1 year with 5, 1-year options

## Estimated Value

- \$340,000 annually
- \$2,040,000 total

## Funding Source

- SEP-HCP Fund - \$340,000

## Current Contract Status

- Expired 2/28/2025

# Due Diligence



Number of vendors notified:

169

Number of vendors at pre-submittal conference:

2

Number of responses received:

1

Results of Minimum Requirements Review

No Material Findings

Results of Due Diligence Review

No Material Findings

- Finance and Auditor Departments – Due Diligence Results

# Timeline



Nov. 27, 2024

- RFQ for the SEP-HCP biologist contract released

Jan. 13, 2025

- 1 proposal received

Feb. 10, 2025

- Evaluation committee selected biologist

Feb. 28, 2025

- Post solicitation briefing to audit committee



# Staff Recommendation

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- Staff agrees with the evaluation committee and recommends approval of selected certified biologist





**THANK YOU!**  
**Michael Shannon, PE, CBO**  
**Director**

