



City of San Antonio

Agenda Memorandum

File Number:

Agenda Item Number: 8

Agenda Date: December 19, 2024

In Control: City Council A Session

DEPARTMENT: Finance Department

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Wenger Deck for Convention and Sports Facilities Department

SUMMARY:

This ordinance authorizes a contract with Wenger Corporation for a Strata Pit Filler Replacement Deck (Wenger Deck) at the Henry B. Gonzalez Center (HBGCC) and Lila Cockrell Theatre for a total cost of \$76,990 for the Convention and Sports Facilities Department. Funding in the amount of \$76,990 is available from the Hotel Occupancy Tax (HOT) Improvement and Contingency Fund included in the FY 2025 Capital Budget.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the offer submitted by Wenger Corporation to provide the Convention and Sports Facilities Department with a contract to purchase, deliver, and install a Wenger Deck for the Lila Cockrell Theatre and HBGCC.

The purchase of the Wenger Deck will allow the Convention Center to have consistent staging throughout the facility for all events and conferences to provide clients with continuity and enhance events held at Lila Cockrell Theatre and HBGCC.

The City issued a Request for Offer (RFO) for “Replacement of Wenger Deck for Convention and Sports Facilities Department (CSF)” (RFO, 6100018624) to Wenger Corporation, a cooperative vendor, on November 14, 2024, with a submission deadline of November 21, 2024. Wenger Corporation, submitted an offer, meets the published specifications, and is recommended for contract award.

This contract was procured on the basis of BuyBoard Cooperative contract number 712-23 and in accordance with the Texas Local Government Purchasing Cooperative (BuyBoard) passed on ordinance 97097, dated 1/30/2003. Utilizing the Buyboard Cooperative Contract enables the department to purchase Wenger Decks currently in use throughout the HBGCC and Lila Cockrell Theatre for scheduled events. Contracts awarded through this purchasing cooperative are competitive and meet all bidding requirements.

The initial term of the agreement will be for the period upon award by City Council and will terminate upon delivery of all goods ordered and onsite installation.

ISSUE:

This contract will provide for the purchase, delivery of the Wenger Deck to be utilized at HBGCC and Lila Cockrell Theatre which will provide consistent staging throughout the facility for all events and conferences. The Wenger Deck has a 5-year manufacturer’s warranty and a life cycle between 15 and 20 years.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the utilization of BuyBoard contract #712-23 with a non-SBEDA eligible firm.

This award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods and supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this purchase not be approved, the department will be negatively impacted since it will not have adequate inventory for shows, events and conferences when a deck is needed at the HBGCC and Lila Cockrell Theatre. Currently staff is required to transfer equipment between both locations and events may overlap causing a shortage of equipment.

FISCAL IMPACT:

This ordinance authorizes a contract with Wenger Corporation for a Strata Pit Filler Replacement Deck (Wenger Deck) at the HBGCC and Lila Cockrell Theatre for a total cost of \$76,990 for the Convention and Sports Facilities Department. Funding in the amount of \$76,990 is available from the Hotel Occupancy Tax (HOT) Improvement and Contingency Fund included in the FY 2025 Capital Budget.

RECOMMENDATION:

Staff recommends approval.

This contract was procured by means of cooperative purchasing and a Contract Disclosure Form is not required.