

ORDINANCE

**AUTHORIZING A CONTRACT FOR ELECTION SERVICES FOR THE
NOVEMBER 5, 2024 CHARTER ELECTION WITH THE BEXAR
COUNTY ELECTIONS ADMINISTRATOR IN AN AMOUNT NOT TO
EXCEED \$800,000.**

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WHEREAS, on August 8, 2024, by Ordinance No. 2024-08-08-____, the City of San Antonio ordered an election for Tuesday, November 5, 2024, for the purpose of proposing charter amendments to the voters of the City; and

WHEREAS, the City of San Antonio has historically contracted with the Bexar County Elections Administrator to conduct its municipal elections jointly with other political subdivisions within the county and provide and certify all supplies and polling equipment; hire, train, manage, and supervise election judges and clerks for early voting and election day voting; secure early voting polling places and election day vote centers that meet Americans with Disabilities Act requirements; and conduct early voting in person and by mail as well as election day voting; and

WHEREAS, participation in a Joint Election with other political subdivisions, authorized by Section 271.002(a) of the Texas Election Code, allows the entities to share common expenses for voting machines, election facilities, and poll workers, reducing the cost of the election for each political subdivision, and provides greater convenience to voters to participate in the elections of multiple political subdivisions at one polling place on one single ballot; and

WHEREAS, it is now necessary to authorize a contract in accordance with Section 31.092 of the Texas Election Code, whereby the Bexar County Elections Administrator will provide election services to the City in connection with the November Charter Election; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or designee is authorized to execute a contract with Bexar County through the Bexar County Elections Administrator for conducting the Tuesday, November 5, 2024 Charter Election the contract for election services is attached and incorporated as **Attachment 1**; the Joint Election Agreement is attached as **Attachment 2**; the list of early voting polling places will be attached as **Attachment 3**; and the list of election day precincts and polling places will be attached as **Attachment 4**, upon receipt. The list of locations for early voting and election day may be updated by the Administrator on its website at: <https://www.bexar.org/1568/Elections-Department->.

SECTION 2. Funding in the amount of \$800,000 for the election is requested in the FY 2025 budget and is contingent upon Council approval.

SECTION 3. Upon Council approval of the funding, payment not to exceed the budgeted amount is authorized to Bexar County Elections Office for election services in connection with the Tuesday, November 5, 2024 Charter Election and should be encumbered with a purchase order. Bexar County shall refund to the City all City of San Antonio funds remaining after the payment of all election costs.

SECTION 4. The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager’s designee, correct allocations to specific Cost Centers, WBS Elements, Internal Orders, General Ledger Accounts, and Fund Numbers as necessary to carry out the purpose of this Ordinance.

SECTION 5. The Bexar County Elections Administrator shall provide copies of the ordinances ordering the Charter amendment election at each early voting and election day voting site.

SECTION 6. The Bexar County Elections Administrator is authorized to appoint election officials to serve as judges and clerks for early voting and election day, members of the Early Voting Ballot Board, Signature Verification Committee and Central Counting Station, in connection with the elections.

SECTION 7. This ordinance is effective immediately, upon passage by eight affirmative votes; otherwise, the effective date is ten days from the date of passage.

***PASSED AND APPROVED** this 15th day of August 2024.*

M A Y O R
Ron Nirenberg

ATTEST:

APPROVED AS TO FORM:

Debbie Racca-Sittre, City Clerk

Andrew Segovia, City Attorney

CWK
08/15/2024
Item No.

THIS IS A DRAFT AND WILL BE REPLACED WITH THE FINAL
UPON APPROVAL BY COUNCIL

**ATTACHMENT 1:
CONTRACT FOR ELECTIONS SERVICES**

DRAFT

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08/15/2024
Item No.

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**ATTACHMENT 2:
JOINT ELECTION AGREEMENT**

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**ATTACHMENT 3:
EARLY VOTING POLLING PLACES**

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**ATTACHMENT 4:
ELECTION DAY POLLING PLACES**

DRAFT