

**THIS IS A PROPOSED DRAFT AND WILL BE REPLACED BY THE FINAL,  
SIGNED ORDINANCE OR RESOLUTION ADOPTED BY THE CITY COUNCIL.**

**ORDINANCE**

**APPROVING A TASK ORDER TO A JOB ORDER CONTRACT  
WITH AMSTAR, INC. IN THE AMOUNT OF \$421,558.32 FOR THE  
JOHNSTON BRANCH LIBRARY HVAC IMPROVEMENTS  
PROJECT. FUNDING IS FROM CERTIFICATES OF OBLIGATION  
AND TAX NOTES INCLUDED IN THE FY 2023 – FY 2028 CAPITAL  
IMPROVEMENT PROGRAM.**

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**WHEREAS**, The Johnston Branch Library is located at 6307 Sun Valley Drive in Council District 4. The library's existing 17-year-old HVAC equipment is no longer running efficiently and has exceeded its useful life expectancy; and

**WHEREAS**, this task order will provide for HVAC improvements to the Johnston Branch Library's HVAC system, including demolishing the existing air handlers and condensers and installing new air handlers and condensing units to the existing HVAC system. HVAC control programming will also be included as part of the project; and

**WHEREAS**, this task order utilizes the Job Order Contracting (JOC) approved through Ordinance 2022-02-17-0107 by City Council on February 17, 2022. The use of the JOC delivery method provides the City with on-call construction, renovation and maintenance services for City buildings and facilities. Assignment of JOC contractors to specific jobs is based on the contractor's current workload, overall capacity, familiarity with a specific facility, expertise in completing a specific task and/or managing a specific trade needed to carry out the requested repair or rehabilitation. Of the eight contractors approved as part of the JOC, Amstar, Inc. is the JOC that has been selected; and

**WHEREAS**, this task order will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. Amstar, Inc. has committed to satisfying the 24% Minority/Women Business Enterprise (M/WBE) subcontracting goal and 3% African American Business Enterprise (AABE) subcontracting goal; and

**WHEREAS**, this Ordinance approves a task order to a Job Order Contract with Amstar, Inc. in the amount of \$421,558.32 for the Johnston Branch Library HVAC Improvements project; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** Payment is authorized to be encumbered and made payable to Amstar, Inc., in an amount not to exceed \$421,558.32. Payment is in support of the Johnston HVAC Replacement Project using Fund 43099000 with WBS 04-00065-02-01-01 and GL account 5201140. Funding for this project is provided by CO Bonds and Tax Notes, and is in the FY2023-FY2028 CIP Budget.

Payment is limited to the amounts budgeted in the Operating and/or Capital Budget funding sources identified. All expenditures will comply with approved operating and/or capital budgets for current and future fiscal years.

**SECTION 2.** The financial allocations in this Ordinance are subject to approval by the Deputy Chief Financial Officer, City of San Antonio. The Deputy Chief Financial Officer may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific Fund Numbers, Project Definitions, WBS Elements, Internal Orders, Fund Centers, Cost Centers, Functional Areas, Funds Reservation Document Numbers, and GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 3.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

**PASSED AND APPROVED** this \_\_th day of April 2023.

M A Y O R  
Ron Nirenberg

**ATTEST:      APPROVED AS TO FORM:**

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Debbie Racca-Sittre, City Clerk

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Andrew Segovia, City Attorney