



City of San Antonio

Contract Cover Sheet

Tracking Number: 25-207852

MEETING DATE: June 12, 2025

DEPARTMENT: Department of Human Resources

DEPARTMENT HEAD: Renee Frieda

CONTRACT TYPE: Professional Services

PROCUREMENT METHOD: Request for Proposals (RFP)

CONTRACT DESCRIPTION:

Criminal Background Checks for Human Resources Department

CONTRACT INFORMATION:

This professional services agreement will provide the Human Resources Department with pre-employment and criminal background screening services utilizing a broad knowledge and experience in performing local and national pre-employment background screening services through a web-based interface, for prospective City employees including full-time, part-time, volunteers, contractors and temporary employees. [Ben Gorzell Jr., Chief of Financial and Administrative Services; Renee Frieda, Director, Human Resources]

City Programs: SBEDA Program – SBE Prime Contract Program: 5 points; M/WBE Prime Contract Program: 5 points. Local Preference Program & Veteran-Owned Small Business Preference Program – applied; however, awarded firm is not a local business nor a veteran-owned small business.

Awarded Vendor(s): Alliance 2020, Inc.

Term of Contract: July 1, 2025, through June 30, 2028, with two, one-year renewal options

Total Contract Value: \$525,000

Annual Contract Value: \$105,000 estimated

Funding Source: General Fund