

Attachment I STATEMENT OF WORK

****FR CARA Grant ****

1. Description

- a. The San Antonio Fire Department, The Southwest Texas Regional Advisory Council (STRAC), UT Health Be Well (an MOUD provider and a division of UT Health San Antonio), The Center for Health Care Services (CHCS, an MOUD provider and the local mental health authority), and the San Antonio Council on Alcohol and Drug Awareness (SACADA, a prevention, intervention and recovery support provider) seek to bridge the existing and widening gap between 911 calls for an opioid overdose and entry into treatment. These collaborators will establish durable linkages - from the initial emergency response to treatment entry – and will promote treatment retention by identifying and eliminating the economic barriers that hinder treatment engagement among the population of focus.

2. Staffing

- a. STRAC will provide:
 - i. (0.26) Program Evaluator
- b. STRAC will provide, through a subcontract with SACADA:
 - i. (1.0) Peer Recovery Coach
 - ii. (0.10) Peer Coordinator
- c. STRAC will provide, through a subcontract with UT Health, Be Well:
 - i. (1.0) Case Manager
- d. STRAC will provide, through a subcontract with UT Health Office of the Medical Director:
 - i. Contracted Medical Director services for the San Antonio Fire Department FR-CARA team.

3. Roles and Responsibilities

- a. Project Evaluator: Responsible for evaluating processes and outcomes; overseeing data collection and reporting; conducting local evaluation; compiling and submitting annual evaluation reports.
- b. Peer Recovery Coach: Responsible for providing encouragement; supporting problem solving; assessing and responding to relapse risk factors; motivating treatment entry.

- c. Navigator/Case Manager: Responsible for responding to SAFD MIHO calls for referral to treatment; providing wraparound support, and resource referrals as needed to facilitate entry into and retention in treatment at the Be Well Texas Clinic or other available providers; assessing and addressing social determinants of health; assessing and responding to relapse risk.
- d. UT Health Office of the Medical Director: Physician Medical Director services for the Paramedics that will be seeing patients in the field. This coverage includes normal hours as well as after hours. Physician services to provide oversight and medical direction to the paramedic team seeing patients both during regular hours and after hours/weekends.

4. Required Documentation

- a. GPRA/SPARS Reporting Quarterly Performance Reporting FR-CARA grant recipients are required to collect and report certain data so that SAMHSA can meet its obligations under the Government Performance and Results (GPRA) Modernization Act of 2010.
- b. Recipients are required to report performance data quarterly on the fiscal quarter. Grant recipients are required to submit data via SAMHSA's Performance Accountability and Reporting System (SPARS) and access will be provided upon award.
- c. Grant recipients will be required to submit these data quarterly:
 - Data on activities from October 1 through December 31 by January 31
 - Data on activities from January 1 through March 30 by April 30
 - Data on activities from April 1 through June 30 by July 31
 - Data on activities from July 1 through September 30 by October 31

5. Performance Standards and Quality Monitoring

- a. STRAC has the capacity to gather data using SAMHSA's uniform data collection tools and submit data via SAMHSA's Performance Accountability and Reporting System. Performance and outcome data will be submitted as required, including semi-annual Programmatic Progress Reports. Project data will be collected during face-to-face or digital interviews at intake, six months post-intake and clinical discharge.

b. Key Performance indicators:

INDICATORS FOLLOW:

Number of naloxone kits purchased.

Data Source	Frequency	Respon. Staff	Method of Analysis
SAFD/ Be Well Texas Clinic records	Monthly	Project Evaluator	# of kits purchased compared to prior months, aggregated annually

Number of naloxone kits distributed to first responders and other key community sector members, and number of other individuals equipped with naloxone kits following an opioid-related overdose event.

Data Source	Frequency	Respon. Staff	Method of Analysis
Image Trend	Monthly	Project Evaluator	# of kits distributed compared to prior months, aggregated annually; both by distribution source, i.e., first responders, other key community sectors, or overdose patients

Number of first responders and other key community sector members trained on (a) naloxone administration, (b) safety around fentanyl, carfentanyl, and other dangerous and illicit drugs, and (c) establishing policies and procedures for the implementation of evidence-based, trauma-informed care practices.

Data Source	Frequency	Respon. Staff	Method of Analysis
SAFD Records	Monthly	Project Director	# of trainings held monthly, aggregated annually; reported separately for first responders and other key community sector members

Number of known/suspected opioid overdose events where naloxone was administered by first responders and other key community sector members by outcome (overdose reversal, death, not an opioid overdose, unknown).

Data Source	Frequency	Respons. Staff	Method of Analysis
Image Trend	Monthly	Project Evaluator	# of opioid overdose events where naloxone was administered by first responder monthly; # administered by other key community sectors monthly; aggregated annually; reported separately by outcome.

Number of naloxone doses administered by first responders and other key community sector members.

Data Source	Frequency	Respons. Staff	Method of Analysis
Image Trend	Monthly	Project Evaluator	# of naloxone doses administered by first responders monthly; # administered by other key community sector members monthly; aggregated annually

Number of opioid overdose victims and families who (a) received information about treatment services, (b) received information about recovery support services, and (c) were linked to services.

Data Source	Frequency	Respons. Staff	Method of Analysis
Image Trend	Monthly	Recovery Coaches, Navigator/Case Manager	# of overdose victims/families who received information about treatment monthly; # of overdose victims who received information about recovery support services monthly; # of overdose victims linked to treatment or services monthly; aggregated annually

Number of responses to service requests by grantee or other entities (collaborators).

Data Source	Frequency	Respons. Staff	Method of Analysis
Image Trend	Monthly	Project Director, Recovery Coaches, Navigator/Case Manager	# of overdose patients assisted monthly; number of overdose patients receiving buprenorphine monthly; number of overdose patients receiving peer support services monthly; number of overdose patients receiving case management monthly; aggregated annually

**ATTACHMENT II.
BUDGET AND PAYMENT**

The following budget is reflective of a performance period of: **10/01/2024-09/30/2025**. The total award amount to STRAC is \$283,442. Any deviation from the line items in the approved budget will require written request and approval from both STRAC and the funding agency.

Be Well		
<i>Description</i>		
Case Manager	\$ 50,000.00	\$ 17,500.00
SACADA		
<i>Description</i>		
Peer Recovery Coach	\$ 46,000.00	\$ 15,424.00
Peer Coordinator- LG	\$ 6,200.00	\$ 2,079.00
TRAVEL		
Mileage	\$ 2,400.00	
Supplies		
Pens, paper, desk supplies (SACADA)	\$ 300.00	
File folders for clients (SACADA)	\$ 300.00	
Copies	\$ 300.00	
Client Resource Supplies (SACADA)	\$ 675.00	
Postatge (SACADA)	\$ 212.00	
Other		
Client Seervices (SACADA)	\$ 15,000.00	
Professional Fees (SACADA)	\$ 553.00	
Telephone (SACADA)	\$ 1,891.00	
Occupancy (SACADA)	\$ 2,885.00	
Equipment Maintenance (SACADA)	\$ 1,422.00	
Staff Development (SACADA)	\$ 1,696.00	
Insurance (SACADA)	\$ 431.00	
STRAC		
<i>Description</i>		
Program Evaluator- KB	\$ 37,057.00	\$ 11,117.00
Supplies		
Cell Phones	\$ 390.00	
Cell phone/Hot Spot Service	\$ 2,880.00	
Laptops	\$ 2,400.00	
Mobile Hot Spots	\$ 130.00	
Other	\$ 1,200.00	
Transportation (STRAC)	\$ 20,000.00	
UT OMD		
Contractual Costs		
UT Health Office of Medical Director	\$ 43,000.00	