



# City of San Antonio

## Agenda Memorandum

**File Number:**  
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**Agenda Item Number:** 9

**Agenda Date:** October 8, 2024

**In Control:** Audit Committee

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**DEPARTMENT:** Public Works Department

**DEPARTMENT HEAD:** Razi Hosseini

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Post-Solicitation High Profile Briefing for On-Call Cultural Resources Consulting Services

**SUMMARY:**

The Public Works Department solicited a Request for Qualifications for On-Call Cultural Resources Consulting Services for federal transportation, bond funded, and other City funded projects, located citywide. These services will include compliance efforts associated with federal, state, and local historic and cultural resources laws, rules and regulations.

**BACKGROUND INFORMATION:**

On June 17, 2024, a Request for Qualification (RFQ) was released for On-Call Cultural Resources Consulting Services. The estimated contract value is \$15,000,000 for 3 years with 2, 1-year options to renew.

On August 5, 2024, eight (8) proposals were received, and all were deemed responsive to move

forward for evaluation. The evaluation committee representatives were John Peterek, Interim Assistant City Manager, City Manager's Office; Luis Maltos, P.E., Assistant Director, Public Works Department; John Cantu, Environmental Manager, Public Works Department; Theresa Larson, Environmental Services Coordinator, Public Works Department; Matthew Elverson, City Archeologist, Office of Historic Preservation; and Vincent Michael, Executive Director, The Conservation Society of San Antonio.

The evaluation committee met to discuss and score all 8 proposals on September 6, 2024. The committee recommended awarding contracts to the top four highest-ranked respondents.

This contract will be awarded in compliance with the Disadvantaged Business Enterprise (DBE) Program. The DBE Goal is 8.5%.

This item is scheduled for Council consideration in November 2024.

**ISSUE:**

For briefing purposes only

**FISCAL IMPACT:**

**For briefing purposes only**

**ALTERNATIVES:**

For briefing purposes only

**RECOMMENDATION:**

Staff recommends approval to proceed with scheduling four contracts for City Council consideration to provide the Public Works Department with On-Call Cultural Resources Consulting Services related to federal transportation projects, capital improvement bond projects, and other City projects, located citywide in the estimated total value of \$15,000,000 for 3 years with 2, 1-year options to renew.