
	<b>DHS Head Start Program Policy</b>		
<b>EnvHS 7</b>			
<b>SUBJECT</b>	Diapering and Toilet Training		
<b>REFERENCE</b>	Environmental Health and Safety		
<b>EFFECTIVE</b>	06/18/2014		
<b>Policy Council Approval: 7/25/17</b>	<b>Policy Council Revision: pending</b>	<b>Governing Body Approval: 9/28/17</b>	<b>Governing Body Revision: pending</b>
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**Policy:**

A child cannot be denied enrollment or removed from the program based on toileting needs or the use of diapers and/or pull-ups. Education Service Providers will develop and implement procedures to address diapering and toilet training. Procedures must be provided to all Head Start staff and posted in areas used for diapering and toileting.

At a minimum, procedures must include:

- Process to ensure the respect and dignity for children
- How to assist a child when toileting needs occur
- Provision of extra clothing, diapers, and wipes
- Sanitation and hygiene procedures for hand washing, diapering, and changing soiled clothing
- Cleaning and storage of soiled clothing
- Disposal and removal of soiled diapers
- Cleaning and storage of toilet training assistive equipment toilet training techniques
- Communication with parents/guardians

Staff should not require parents to travel to the school for minor clothing changes due to accidents when extra clothing is available. This approach is designed to minimize disruption and enhance the child's comfort and well-being.

Staff and families should work together to implement a toilet training plan for any child not toilet trained.

**Performance Standard(s):**

1302.42(e)(1), 1302.47(b)(1), (6)(i)