

CITY OF SAN ANTONIO ECONOMIC DEVELOPMENT DEPARTMENT
SMALL BUSINESS ADVISORY COMMISSION (SBAC)

Meeting Minutes
Tuesday, April 9, 2024
9:30 a.m.

| <u>Members Present</u> | <u>Absent</u> | <u>Staff Present</u> |
|-----------------------------|------------------------------|-------------------------|
| District 4 April Monterrosa | District 1 Katie Sirakos | Brenda Hicks-Sorensen |
| District 7 Janell Martinez | District 3 Jane Gonzalez | Caitlin Cowart |
| District 8 Sarah Shakil | District 5 Vickie Willoughby | Christina Ramirez |
| District 9 Inayat Momin | District 6 Rick Tamfu | Jake Exler |
| District 10 Jim Hollerbach | | Benjamin Lasiewicz |
| Mayoral Alexandra Perez | <u>Vacancies</u> | Kathy Quiñones |
| At-Large Lindsey Logan | District 2 | Jonathan Gaspar |
| At-Large Yen Yan | | |
| At-Large Martin Gutierrez | | <u>Citizens Present</u> |
| At-Large Ruben Arciniega | | Matthew Espinoza |

Call to Order:

SBAC Chair, Sarah Shakil, called the meeting to order on Tuesday, April 9, at 9:37 a.m. Roll call was taken by Jake Exler, Management Analyst. Quorum was present.

Public Comments

No Public Comments were submitted.

Approval of Minutes

1. Approval of the minutes from the Small Business Advisory Commission meetings on February 13, 2024 and March 22, 2024.

Jim Hollerbach motioned to approve the minutes from February 13, 2024. Inayat Momin seconded the motion, which passed unanimously.

Ruben Arciniega motioned to approve the minutes from March 22, 2024. Lindsey Logan seconded the motion, which passed unanimously.

Briefing and Possible Action on the following Items

2. Briefing on the development of a small business ecosystem mapping tool as a one stop resource for small business owners and entrepreneurs.

Daniel Hicks presented a briefing on the ecosystem mapping tool. Commissioners asked clarifying questions on the cost of the tool.

3. Briefing on Digital Presence Program funded by American Rescue Plan Act (ARPA) and General Fund to address resiliency and construction mitigation.

Caitlin Cowart briefed commissioners on the Digital Presence Program.

Chair and Staff Updates

Brenda Hicks-Sorensen, Director of Economic Development, told Commissioners that the City is starting its budget process. Jim Hollerbach asked what the future budget and priorities will be and Yen Yan asked about the criteria for construction mitigation grants. Brenda stated that there will be communication with the commission as the department gets feedback on grant criteria and roll out the program.

Adjournment

Meeting adjourned at 10:22 a.m.

DRAFT