



# City of San Antonio

## Agenda Memorandum

**File Number:**

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**Agenda Item Number:** 22

**Agenda Date:** December 7, 2023

**In Control:** City Council A Session

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**DEPARTMENT:** Fire Department

**DEPARTMENT HEAD:** Charles Hood, Fire Chief

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Radiology for San Antonio Fire Department Wellness Center Contract Award to VHS San Antonio Imaging Partners L.P. d.b.a. Baptist M&S Imaging.

**SUMMARY:**

Ordinance approving a contract with VHS San Antonio Imaging Partners L.P. d.b.a Baptist M&S Imaging to provide chest x-rays with radiology reports, for the San Antonio Fire Department (SAFD) for an annual amount of \$12,092.00 for a term of three years with two, one-year renewal options, for a total estimated amount of \$60,460.00. Funding for the first year of this contract is available from the FY 2024 General Fund. Funding for subsequent years is contingent upon Council approval of the annual budget.

**BACKGROUND INFORMATION:**

The City of San Antonio Fire Department (SAFD) Wellness Program has been established to monitor the health and wellness of SAFD uniformed members throughout their careers. This program is designed to provide early detection of serious medical conditions and encourage better health. The program is modeled after the International Association of Fire Fighters (IAFF)/International Association of Fire Chiefs (IAFC) Wellness-Fitness Initiative and in accordance with National Fire Protection Association (NFPA) Standards 1582. The SAFD

Wellness program made chest x-rays optional to Firefighters every 5th examination. Firefighters attempting certification for the Hazmat and Special Teams are required to undergo a chest x-ray.

The City released a Request for Proposal (RFP) for Radiology for the San Antonio Fire Department Wellness Center, (RFP 23-056, RFX 6100016942) on June 29, 2023, with a submission deadline of August 1, 2023. The RFP was advertised in the HartBeat, TVSA channel, the City's Bidding & Contracting Opportunities website, the San Antonio e-Procurement System and an email notification was released to a list of potential Respondents. Two (2) proposals were received and deemed eligible for review.

The evaluation committee met on October 25, 2023, to evaluate the two (2) proposal responses received. The evaluation committee consisted of representatives from the San Antonio Fire Department. The Finance Department, Procurement Division, assisted by ensuring compliance with City procurement policies and procedures. The proposals were evaluated based on the firm's experience, background, qualifications, proposed plan, price schedule, the Local Preference Program, and the Veteran-Owned Small Business (VOSB) Preference Program. Additional categories of consideration included references and financial qualifications. After committee review and evaluation, VHS San Antonio Imaging Partners L.P. d.b.a. Baptist M&S Imaging is recommended for contract award based on the City's standard RFP evaluation process.

Award recommendations are for the period of January 1, 2024, through December 31, 2026. The option of two additional one-year renewals will also be authorized by this ordinance.

#### **ISSUE:**

This action authorizes the Fire Department to enter into a contractual agreement with VHS San Antonio Imaging Partners L.P. d.b.a. Baptist M&S Imaging for the period of January 1, 2024, through December 31, 2026, with two (2) additional (1) year period(s) to provide Radiology for SAFD Wellness Center. Baptist M&S Imaging will provide chest x-rays with radiology reports, for the San Antonio Fire Department.

The Small Business Economic Development Advocacy (SBEDA) Program was waived.

The Local Preference Program was applied in the evaluation of the responses received for the contract. The recommended firm is a local business.

The Veteran-Owned Small Business Preference Program was applied in the evaluation of the responses received for the contract; however, the recommended firm is not a veteran-owned small business.

#### **ALTERNATIVES:**

An alternative to accepting the contract would require Fire Department to re-solicit for a Radiology service provider and may potentially interrupt the Radiology service for Wellness Center.

**FISCAL IMPACT:**

Ordinance approving a contract with VHS San Antonio Imaging Partners L.P. d.b.a Baptist M&S Imaging for an annual amount of \$12,092.00 for a term of three years with two, one-year renewal options, for a total estimated amount of \$60,460.00. Funding for the first year of this contract is from the FY 2024 General Fund. Funding for subsequent years is contingent upon Council approval of the annual budget.

**RECOMMENDATION:**

Staff recommends the approval of recommended awards.