

# City of San Antonio



## AGENDA

### Audit and Accountability Committee

City Hall Complex

San Antonio, Texas 78205

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**Wednesday, February 23, 2022**

**2:00 PM**

**Municipal Plaza Building**

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The Audit and Accountability Committee will hold its regular meeting in the Norma S. Rodriguez Council Chambers, Municipal Plaza Building beginning at 2:00 PM. Once convened, the Audit and Accountability Committee will take up the following items no sooner than the designated times.

Members of the public can comment on items on the agenda. To sign up to speak visit [www.saspeakup.com](http://www.saspeakup.com). Click on meetings and events and select the meeting you'd like to participate in. Sign up to speak or submit a written comment. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

Once a quorum is established, the Audit and Accountability Committee shall consider the following:

#### **Approval of Minutes**

1. Approval of minutes from the December 6, 2021 Audit and Accountability Meeting

#### **CONSENT AGENDA**

#### **Public Comments**

#### **Pre-Solicitation High Profile Items**

2. Briefing on the release of a solicitation for one contract to provide the Aviation Department with Pressure Washing Services in the estimated total value of \$2,100,000.00 for 3 years with 2, 1-year options to renew. [Jeff Coyle, Assistant City Manager; Jesus Saenz, Director of Airports,

Aviation]

3. Briefing on the release of a solicitation for one annual contract for Media, Cataloging, and Digital Processing Services at the San Antonio Public Library in the estimated total value of \$15,000,000.00 for 3 years with 2, 1-year options to renew. [David W. McCary, Assistant City Manager; Ramiro S. Salazar, Library Director, San Antonio Public Library]
4. Briefing on the release of a solicitation for one annual contract for Landscaping Services at the San Antonio Public Library locations for an estimated total value of \$1,700,000.00 for 3 years with 2, 1-year options to renew. [David W. McCary, Assistant City Manager; Ramiro S. Salazar, Library Director, San Antonio Public Library]
5. Briefing on the release of solicitation for one annual contract for Tree Planting and Care Services for an estimated total value of \$4,000,000.00 for 3 years with 2, 1-year options to renew. [David W. McCary, Assistant City Manager; Homer Garcia III, Director, Parks & Recreation]
6. Briefing on the release of a solicitation for one contract to provide Event Attendant Services & Supplemental Event Security Services for the Convention & Sports Facilities Department in the estimated total value of \$6,500,000.00 for a 3-year term with 2, 1-year renewal options. [Alejandra Lopez, Assistant City Manager; Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities]
7. Briefing on the release of a solicitation for one contract to provide the Public Works Department with professional asset management services for Pavement Condition Assessment of the City's Street Network for an estimated total value of \$1,100,000.00 for a 1-year contract with a 1, 1-year option to renew. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works Department]

### **Post-Solicitation High Profile Items**

8. Approval to proceed with scheduling five contracts for City Council consideration to provide the Public Works Department with on-call landscape architectural services in the estimated total value of \$8,000,000.00 for an initial 1-year term with 3, 1-year options to renew. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works Department]
9. Approval to proceed with scheduling one contract for City Council consideration to provide the Convention & Sports Facilities Department with an Annual Contract for Custodial and Supplemental Conversion/Labor Services at the Alamodome in the estimated total value of \$5,500,000.00 for 3 years with 2, 1 year options to renew. [Alejandra Lopez, Assistant City Manager; Patricia Muzquiz Cantor, Executive Director, Convention & Sports Facilities]
10. Approval to proceed with scheduling three contracts for City Council consideration to provide the Parks and Recreation Department with an Annual Contract for Citywide On-Call Electrical Maintenance and Repairs in the estimated total value of \$2,400,000.00 for 2 years with 3, 1-year options to renew. [David W. McCary, Assistant City Manager; Homer Garcia, III, Director, Parks and Recreation]

## **Final Internal Audit Report**

11. Acceptance of the Office of the City Auditor report AU21-019 of the Finance Department and Information Technology Services Department's Payment Card Industry Security (PCI DSS) [Kevin Barthold, City Auditor]
12. Acceptance of the Office of the City Auditor report AU21-026 of the Public Works Department Broadway Project [Kevin Barthold, City Auditor]
13. Acceptance of the Office of the City Auditor report AU21-026 of the Public Works Department's Capital Project Overhead Cost Allocation Model [Kevin Barthold, City Auditor]
14. Acceptance of the Office of the City Auditor report AU21-010 of the Department of Human Services' Delegate Agencies Contract Monitoring [Kevin Barthold, City Auditor]

## **ITEMS FOR INDIVIDUAL CONSIDERATION**

### **Pre-Solicitation High Profile Briefings**

15. Briefing on the release of a solicitation for one contract to provide the Solid Waste Management Department with collection, characterization, packaging, transportation, recycling, and disposal of household hazardous waste services in the estimated total value of \$9,500,000.00 for 3 years with 2, 1-year options to renew. [David W. McCary, Assistant City Manager; David Newman, Director]
16. Briefing on the release of a solicitation for one contract to provide the Public Works Department with construction of street improvement services related to the South Alamo Street (Market Street to East Cesar E. Chavez Boulevard), a 2017 Bond Program project for an estimated total value of \$15,400,000.00; and a recommendation to lower weighting of the price criteria for Request for Competitive Sealed Proposals for civil work projects. [Roderick Sanchez, Assistant City Manager; Razi Hosseini, Director, Public Works]
17. Briefing on the release of a solicitation to provide the Neighborhood and Housing Services Department with program delivery for rehabilitation and/or reconstruction of various residential properties funded by the City of San Antonio Community Development Block Grant Program in the total value of \$3,000,000.00 for an initial term of 1 year with up to 2, 1-year renewal options. [Lori Houston, Assistant City Manager; Veronica R. Soto, Director, Neighborhood and Housing Services Department]

### **Post-Solicitation High Profile Briefings**

18. Approval to proceed with scheduling one contract for City Council consideration to provide the Information Technology Services Department with Citywide Security Officer Services in the estimated total value of \$47,000,000.00 for an initial 3 year term with 2, 1-year options to renew. [Ben Gorzell, Chief Financial Officer; Craig Hopkins, Chief Information Officer, Information

Technology Services Department]

19. Approval to proceed with scheduling fourteen contracts for City Council consideration to provide the Neighborhood and Housing Services Department with Construction Contractors for Rehabilitation of Various Residential Properties funding by the City of San Antonio HOME Investment Partnerships Program, Community Development Block Grant Program, and General Fund. These contracts have an estimated total value up to \$41,000,000.00 for a 1-year term with 3, 1-year options to renew [Lori Houston, Assistant City Manager; Veronica R. Soto, Director, Neighborhood and Housing Services Department]

### **Staff Briefing**

20. Briefing on status of management action plans addressing audit recommendations from prior audit reports issued. [Kevin Barthold, City Auditor]

### **Consideration of items for future meetings**

Next scheduled meeting date tentatively scheduled for March 23, 2022.

### **ADJOURNMENT**

#### **DISABILITY ACCESS STATEMENT**

**This meeting site is wheelchair accessible. Aids and Services, including Deaf interpreters, must be requested forty-eight [48] hours prior to the meeting.**

**For assistance, call (210) 207-7268 or 711 Texas Relay Service for the Deaf.**

Intérpretes en español estarán disponibles durante la junta del consejo de la ciudad para los asistentes que lo requieran. También se proveerán intérpretes para los ciudadanos que deseen exponer su punto de vista al consejo de la ciudad. Para más información, llame al (210) 207-7253

For additional information on any item on this agenda, please visit [www.sanantonio.gov](http://www.sanantonio.gov) or call (210) 207-7080.

#### **Audit and Accountability Committee Committee Members**

**Clayton Perry, Dist. 10, Chair**

**Jalen McKee-Rodriguez, Dist. 2 | Manny Pelaez, Dist. 8**

**Citizen Committee Members: Judy Treviño**

**\* Other members of City Council may attend to observe, but not vote, on matters before the Committee.**

Posted on: 02/18/2022 05:45 PM